

Fee Schedules

All fees must be paid in U.S. Dollars.
All fee rates are subject to change at the discretion of SFBC&TS.

Application Fee

Application fees vary based on the student's admittance at SFBC&TS. This fee is non-refundable and is paid once by the student. Below is a list of those admittance types.

1. Degree-seeking students (including Transfer Students): \$75.00
2. International Students: \$350.00

The fee is to be submitted with the initial application. No application will be processed until the fee is paid.

Registration Fee

This fee is non-refundable and is paid once by the student.

1. Degree-seeking students: \$75.00

The fee is to be submitted with the initial application. Registration remains in effect unless the student becomes inactive. A new registration fee must be paid for a student to become reactivated.

"Inactivity" is defined by SFBC&TS as follows:

Commuters: Must apply for re-enrollment if the student has not been enrolled in a course at SFBC&TS for one or more years.

Distance Learners: Must apply for re-enrollment if the student has not been enrolled in a course at SFBC&TS for one or more years.

Placement and Entrance Testing Fees

All accepted students are required to take a placement and/or entrance test. The fees associated with these tests are *non-refundable*

- PERT Testing Fee: \$20
- Oxford Testing Fee: \$25

International Enrollment Deposit

All accepted international students are required to make a *non-refundable* enrollment deposit. The enrollment deposit applies directly to a student's expenses at South Florida Bible College & Theological Seminary.

- EAP Enrollment Deposit: \$550
- Undergraduate Enrollment Deposit: \$708
- MABS/MDIV Enrollment Deposit: \$549
- MAPC/MACC Enrollment Deposit: \$630
- Doctoral Enrollment Deposit: \$468

College Academy Enrollment Deposit

All accepted College Academy students are required to make a *non-refundable* enrollment deposit. The enrollment deposit applies directly to a student's expenses at South Florida Bible College & Theological Seminary.

- College Academy Enrollment Deposit: \$200

Graduation Fees

- EAP Completion: \$50.00
- Associate Degree: \$225.00
- Baccalaureate Degree: \$225.00
- Master's Degree: \$310.00
- Doctoral Degree: \$410.00

Assessed Credits

- Review *Life Learning Portfolio* Fee (Undergraduate) \$75.00
- Assessing Life Learning Credit Fee (Undergraduate) \$70.00 per credit hour
- Review *Life Learning Portfolio* Fee (MDIV) \$75.00
- Assessing Life Learning Credit Fee (MDIV) \$100.00 per credit hour
- Review *Life Learning Portfolio* Fee (DMIN) \$150.00

Audit Fee

Auditors can inquire more about fees and expenses with the Registrar's Office.

- \$300.00 per course

Tuition Costs and Online Fees

EAP Tuition Costs: \$2,750.00 per semester

Undergraduate Tuition Costs:

- 1-6 Credits: \$305.00 per credit hour
- 7+ Credits: \$295.00 per credit hour
- College Academy Students: \$135.00 per credit hour

Graduate Tuition Costs:

- \$305.00 per credit hour
- \$350.00 per credit hour (Master of Arts in Christian Counseling Degree)
- \$350.00 per credit hour (Master of Arts in Pastoral Counseling Degree)
- \$390.00 per credit hour (Doctor of Ministry Degree)

Online Fees:

\$150.00 per course (In addition to tuition costs)

Note: The tuition and fees do not include the textbook(s), workbook(s), or reference reading materials. Upon request, additional book fees will be charged to the student's account, based on the particular course criteria. In addition, tuition and fee costs can change at any time without notice from the institution.

Thesis and Dissertation Fees

To cover administrative and review expenses:

- Thesis \$500.00 fee
- Dissertation \$650.00 fee
- Thesis/Dissertation Binding Fees: \$60.00 per book paid to SFBC&TS.
- Thesis Extension \$400.00 fee
- Dissertation Extension \$500.00 fee

Student Fees (Per semester)

- I D Card Fee \$15.00
- Parking Fee \$20.00
- Student Service Fee \$20.00
- Library Fee \$20.00
- Student Activity Fee \$10.00
- Technology Fee \$25.00
- Printing Fee (400 pgs.) \$40.00
- International Fee (if applicable) \$50.00

Library Fees

- Late Fee \$0.05 per article per day
- Lost/Damaged Books Cost of the book + Shipping + \$10 Processing fee

Orientation: Strategies for Student Success Fee

A \$50 one-time fee is required for all new students during their first term. This covers the 16-week orientation program for new students.

Leave of Absences Fee

- A \$150 per month fee is required for any international students going on their first medical leave. This fee covers the maintenance of the student's I-20 Visa.
- A \$250 per month fee is required for any international students going on their second medical leave. This fee covers the maintenance of the student's I-20 Visa.

Card Declined or Check Returned Fee

After three times of unsuccessful payment for any reason, the student's account will be charged a \$35 fee. This is known as an insufficient fund fee.

Transcript Fee

A \$10 fee is required for transcripts. All requests must be done in writing and sent to the Registrar's Office.

Students **will not** receive a copy of their requested transcript if they meet one of the following criteria:

1. Owe monies to SFBC&TS (including any departments and/or with any administrative offices)
2. Have an outstanding balance with the library

Lost Diploma Fee

A \$50 fee is required for a replacement diploma. All requests must be done in writing and sent to the Registrar's Office.

Cancellation and Refund Policy

This enrollment agreement may be canceled within five calendar days after the date of signing provided that the school is notified of the cancellation in writing. If such cancellation is made, the school will promptly refund in full all tuition and refundable fees paid pursuant to the enrollment agreement and the refund shall be made no later than thirty days after cancellation. This provision shall not apply if the student has already started academic classes.

Refund Policy

If the student chooses to make monthly tuition payments, they must complete payments for the entire semester prior to subsequent registrations being accepted. Should the student either drop a course(s) or withdraw from all courses they are required to notify the Registrar's office by using the appropriate form and submitting that form to the aforementioned office.

Should the student be terminated, or the registration is cancelled for any reason, all refunds will be made according to the following refund schedule:

1. Cancellation after the third (3rd) business day, but before the first day of class, will result in a refund of all monies paid with the exception of the registration fee.
2. Cancellation of the contract by the student must be made by certified mail or in person and in writing.
3. The college will refund 100% of tuition charges if the student withdrawal takes place within five (5) calendar days after signing an Enrollment Agreement and making an initial payment.
4. The Drop/Add period is the first five days of classes (Monday through Friday) close of business. There will be a refund if the student withdraws "on" or during the drop/add week.
5. If the student withdraws after the drop/add week, their refund will follow the following schedule*:
 1. 2nd Week of class 75%
 2. 3rd Week of class 50%
 3. 4th Week of class 25%
 4. 5th Week of class and later No refund
6. If the college does not accept the enrollment, all monies paid by the student to the college shall be refunded and the student and college shall be released from further obligation.
7. If a student is withdrawn from a class due to a class cancellation, the student is entitled to a full refund.
8. *No refunds are given past drop/add for any six-week courses.
9. Refunds will be made within 30 days of termination or receipt of cancellation notice.
10. Subject to the date of official withdrawal, tuition and fees will be refunded according to the schedule above. Should disciplinary measures that require the withdrawal of a student the above refund schedule will apply.

Registration and application fees are non-refundable after three (3) business days and must be paid in U. S. dollars.

Withdrawal from Courses

SFBC&TS take student withdrawals seriously. Students considering such actions should seek counsel from their advisors and especially from God through prayer. Please refer to Standards of Progress.

1. Students are allowed three (3) withdrawals for every sixty (60) credits completed.
2. Students can only request a withdrawal prior to the completion of 80%.
3. Permission must be provided by and approved by the college.

Most adverse circumstances can be resolved. Prior to withdrawal, students must do the following:

1. Complete a withdrawal form and submit it to the Registrar's office for review and approval
2. If requested, provide evidence of coursework completion.

Students electing to withdraw always must do so **in writing via a withdrawal form**. Contact the Registrar's Office to withdraw from a course. NOTE: All withdrawals must be in writing via the provided form on SFBC's website or they will not be accepted. All withdrawals are at the discretion of the Registrar and Faculty member overseeing the course. Students can only have two formal withdrawals within one academic school year.

Payment Plans

Fall Semester Payment Plan

- Cost
 - 85.00 flat fee for credit/debit cards
- Late Fee
 - 25.00 flat fee
- Min. Amount
 - 200.00
 - Invoices under this amount won't qualify for this plan.

Financial Aid

Subtract scheduled aid before calculating student payments

Based calendar dates

Payment Schedule

- Payment #1 Aug 10
20.00% of invoice
- Payment #2 Sep 10
20.00% of invoice
- Payment #3 Oct 10
20.00% of invoice
- Payment #4 Nov 10
20.00% of invoice
- Balance Due Dec 10

Spring Semester Payment Plan

- Cost
 - 85.00 flat fee for credit/debit cards
- Late Fee
 - 25.00 flat fee

- Min. Amount
 - 200.00
 - Invoices under this amount won't qualify for this plan.

Financial Aid

Subtract scheduled aid before calculating student payments

Based calendar dates

Payment Schedule

- Payment #1 Jan 10
20.00% of invoice
- Payment #2 Feb 10
20.00% of invoice
- Payment #3 Mar 10
20.00% of invoice
- Payment #4 Apr 10
20.00% of invoice
- Balance Due May 10

Summer 12 weeks Payment Plan

- Cost
 - 85.00 flat fee for credit/debit cards
- Late Fee
 - 25.00 flat fee
- Min. Amount
 - 200.00
 - Invoices under this amount won't qualify for this plan.

Financial Aid

Subtract scheduled aid before calculating student payments

Based calendar dates

Payment Schedule

- Payment #1 Apr 10
25.00% of invoice
- Payment #2 May 10
25.00% of invoice
- Payment #3 Jun 10
25.00% of invoice
- Balance Due Jul 10

Summer 6 weeks Payment Plan

- Cost
 - 85.00 flat fee for credit/debit cards
- Late Fee
 - 25.00 flat fee
- Min. Amount
 - 200.00
 - Invoices under this amount won't qualify for this plan.

Financial Aid

Subtract scheduled aid before calculating student payments

Based calendar dates

Payment Schedule

- Payment #1 May 10
50.00% of invoice
- Balance Due Jul 10