

In compliance with U. S. Immigration law, please return all the items listed below on or before the registration deadlines. **South Florida Bible College accepts only original documents.**

1. **Complete SFBC's Online Application** (go to **sfbc.edu > apply now**).
Be sure to apply for correct program: **EAP** (English for Academic Purposes), **Undergraduate**, or **Graduate*** (must already have a bachelor's degree).
*FOR GRADUATE APPLICANTS: Official school transcripts are required for submission; International Students must have their degree evaluated by Josef Sillny & Associates or www.foreigndegrees.com
2. **Pay Application Fee:** US\$75.00
3. Submit test scores from TOEFL or the Oxford English Test as part of the application. Test scores for the TOEFL and Oxford English exams are valid for two years. International students who do not submit test scores for the TOEFL or Oxford English exams with their applications will be required to take the Oxford English Test at the campus before acceptance to SFBC.

	<u>TOEFL</u>	<u>OXFORD</u>
Undergraduate	80	85
Graduate	95	100 (If score is 85-99, admitted under conditional acceptance)
EAP	10	10

Results from this test will determine placement into either an academic college program or the English for Academic Purposes (EAP) program. The EAP program is a non-credit bearing program. *Students who score below 10 on the TOEFL or Oxford English exams will not be granted admittance into the college or EAP program.*

4. Please bring in the following **original documents**:
 - Valid Passport / Visa
 - Unexpired I-94
 - Receipt/Approval Notices of Visa Extensions (if applicable)
 - Driver's License / Social Security Card
 - For EAP and Undergraduate: High School Diploma or its equivalent (must provide English translation)
5. Fill Out: - **SEVIS Form**
- **Working in the United States**

6. Proof of Financial Support:

6.1 Personal letter from the sponsor guaranteeing financial support for each year in the amount of (See [Sample Sponsor Letter](#)):

- USD\$20,000 for student
- + USD\$4,500 for spouse (legally married; please provide marriage certificate)
- + \$3,500 for each child (under 21 years old)

Note: If the student will be living with a relative, the sponsor will need to guarantee the remaining \$11,750. The relative must sign & notarize the Alternate Estimated Cost of Living Form (if applicable, form will be provided).

6.2 Copy of **Sponsor's photo identification** (passport, driver's license, etc.)

6.3 [Certificate of Financial Responsibility](#), signed by the sponsor and the student.

6.4 **Official Letter** from the sponsor's bank confirming the account (must include a translated copy if not in English).

6.5 Current **Bank Statement** showing sufficient funds.

6.6 [Payment Plan](#) signed by sponsor and student.

7. When submitting your application, you will pay an application fee (\$75.00). After all documents have been submitted, a registration (\$75.00) and international student fee (\$200.00) will be due. The application, registration and international student fees sum up a total **\$350.00US**. This payment is **non-refundable**, and it may be paid by credit/debit card or money order payable to South Florida Bible College, paid in \$US.

Application Fee	Registration Fee	International Student Fee
\$75.00	\$75.00	\$200.00

8. SFBC will not process the student application until the college receives the amount of **\$350.00** along with the **tuition deposit**. This tuition deposit serves as your confirmation for the upcoming semester; this deposit will be applied toward your first semester costs. **The enrollment and the deposit fees are non-refundable by any means.**

Tuition Deposit			
EAP	Undergraduate	MABS / M.Div.	D.Min.
\$550.00	\$660.00	\$513.00	\$468.00
		MACC / MAPC	
		\$630.00	

NOTE: The I-20 form can only be prepared after all the above items are received (documents & payments).

Students are not authorized to work with F1 Visa and are required to study a full-time course load as stated below:

- **EAP** (English for Academic Purposes): four classes in the Fall and Spring terms.
- **Undergraduate** (AA or BA degree): four classes in the Fall and Spring terms.
- **Graduate** (MA): three classes in the Fall and Spring terms.
- **Doctor of Ministry** (D.Min): two classes in the Fall and Spring terms.

The student may do the process by themselves or look for an immigration attorney/paralegal of their preference to file for change of status in the USA. SFBC is not responsible for the services provided by these professionals.

- Pay I-901 SEVIS fee. Payment information is available at <http://www.ice.gov/sevis/i901/>.
- Hire an immigration attorney/paralegal in the USA and to send your documents to USCIS. You must complete the form I-539 and submit it along with two separate money orders in the amount of \$370.00, payable to U.S. Department of Homeland Security. Be informed of any additional attorney fees. SFBC is not associated with any attorneys, therefore, we do not advise on attorney fees nor if they will be able to expedite your documents in a timely way. It is the student's responsibility to find an immigration attorney.

We pray that God will guide you and prepare you for your studies and that your application process may progress with favorable results giving our God all glory and honor.

God bless and be well!