

***South Florida Bible College  
& Theological Seminary***

***2007-2009 Catalog***

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## **Message From the President**

South Florida Bible College & Theological Seminary (SFBC&TS) was founded in 1985 to prepare dedicated men and women for service to the Lord by providing a quality Christian education. The Lord has richly blessed our efforts through the years, and in 2005, SFBC&TS celebrates its twentieth year in the Lord's service. SFBC&TS provides a theological education wherein Biblical standards of Christian faith and life are established and maintained. This is accomplished through quality instruction; the study of theological concepts; cultivation of a spiritual life; and performance of Christian service. These are truly "the work of service that the body of Christ may be edified."

At SFBC&TS, students are challenged to think critically; work independently; communicate clearly; and express themselves creatively. Yet, SFBC&TS offers students a warm, personal interaction that many institutions aspire to attain.

Many SFBC&TS graduates achieve success as teachers, administrators, youth ministers, missionaries, pastors, counselors, as well as accomplishments in other professions. Whether attending part-time, full-time, on campus, or through distance learning, students can fulfill God's educational plans for their lives while spreading the Gospel and sharing the love of Jesus.

On behalf of all of us, it gives me great pleasure to welcome you to SFBC&TS. "Come join us in making history."<sup>TM</sup>

In Christ,

Joseph Guadagnino, Ph.D.  
President & CEO

## **Mission Statement**

South Florida Bible College & Theological Seminary is an institution of higher learning where the Bible is central in preparing men and women for ministry and Christian life. This is accomplished through core curricula involving biblical, general, and professional studies, combined with Christian service, and integrated with a biblical worldview toward life and learning. Quality instruction in biblical literature, a study of Christian history and missions, development of communicative and administrative skills, and the cultivation of spiritual life, all contribute to the success of the college and seminary. Every student has the opportunity to prepare for the particular ministerial vocation that God has called him or her to follow.

## **Vision Statement**

Bruce Barton once said, “Action and reaction, ebb and flow, trial and error, change - this is the rhythm of living.”\* Improvements come in stages only when change is accepted and welcomed.

SFBC&TS’ twenty-year vision has been to provide a quality Christian education under the Christian tenets provided by the *Holy Bible*. SFBC&TS embraces opportunities that offer improvements to its programs, services, and institutional effectiveness. SFBC&TS remains committed to the utilization of techniques, methodologies, and measurement systems designed to analyze strengths, weaknesses, and opportunities for improvement, and to implement appropriate processes to effectuate successful change based on sound formulaic results.

\*Bruce Barton (1886-1967) was a highly influential advertising executive who was not only a Congressman and religious author, but also the creator of the fictionalized Betty Crocker “persona” for General Mills.

## **Goals and Objectives**

To effectively accomplish its mission, South Florida Bible College & Theological Seminary embraces seven goal-oriented objectives. The primary goal is to provide pastors, teachers, missionaries, evangelists, and other leaders a comprehensive education to help them fulfill the call of God on their lives; rightly dividing the Word of Truth; and to perform services edifying the body of Christ.

Through its curricular and related college experiences the students of SFBC should demonstrate:

1. Biblical and theological knowledge, recognizing Scripture as the ultimate authority for life and godliness.
2. Skills that reflect critical-thinking and problem solving ability.
3. Attitudes and values indicative of an integrated biblical worldview.
4. An understanding of cultural diversity.
5. Skills of effective communication.
6. Skills useful for Christian ministry.
7. The ability to exhibit academic excellence in their field of study

### **Educational Philosophy**

South Florida Bible College & Theological Seminary is committed to the ideals of Christian education: the development of the whole person (i.e., spirit, soul, and body). This requires knowledge of God's Word, development of Christian character, specialized training for service, application of biblical principles, and the promotion of Christian love and unity. SFBC&TS believes that God's Word alone is sufficient to develop the whole person. All faculty members accept the Bible as the inerrant and final authority in life, faith, and practice.

### **Doctrinal Statements**

SFBC&TS believes it is essential to have doctrinal statements of faith that set forth the character of this institution with regard to theological distinctions. Applicants, students, and graduates are not required to sign or affirm SFBC&TS' statements of faith, but they are expected to be in essential agreement with them. SFBC&TS is interdenominational in character and maintains a conservative evangelical theological position. SFBC&TS recognizes the following doctrinal statements of faith.

## **Statements of Faith**

1. We believe the Bible reveals the mind of Christ, and is the inspired, infallible, inerrant, and authoritative Word of God.
2. We believe in the Triune God who is one in substance and three in person, the Father, Son, and Holy Spirit.
3. We believe in the reality of Satan and his present control over unregenerate man.
4. We believe in the deity of our Lord Jesus Christ, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory as King of Kings and Lord of Lords.
5. We believe in the fall of man and his lost estate, which makes necessary a rebirth through confession of sin and faith in the Lord Jesus Christ.
6. We believe in the reconciliation of man to God by the substitutionary death and shed blood of our Lord Jesus Christ.
7. We believe in the resurrection of believers unto everlasting life and the resurrection of unbelievers unto everlasting punishment.
8. We believe in the ever-present ministry of the Holy Spirit.
9. We believe in the Ex Nihilo creation of the universe.

## **Recognitions**

### **ABHE**

South Florida Bible College holds applicant status with The Association for Biblical Higher Education (ABHE), 5575 South Semoran Blvd., Orlando, Florida 32822, (407) 207-0808. Applicant status is a pre-membership status granted to those colleges that meet the ABHE “Conditions of Eligibility” and that possess such

qualities as may provide a basis for achieving candidate status within four years.

**AFCS** South Florida Bible College & Theological Seminary (SFBC&TS) is a member in good standing with the American Federation of Colleges and Seminaries.

**VETERANS** Various programs at SFBC&TS have been approved by The Bureau of State Approving for Veterans Training for benefits.

**APA** SFBC&TS is approved by the American Psychological Association to offer CE credit for psychologists. SFBC&TS maintains responsibility for the program.

**STATE OF FLORIDA** SFBC&TS operates by exemption under the Commission for Independent Education in the State of Florida.

South Florida Bible College & Theological Seminary is listed as a Certified Vocational Rehabilitation Vendor (that is, approved to provide educational and training services) under the authority of the Florida Department of Education. The Florida Department of Education's Division of Vocational Rehabilitation is a federal and state program that assists individuals with disabilities who require vocational rehabilitation services to prepare for, secure, regain or retain employment. The Division of Vocational Rehabilitation is committed to working with certified vendors (such as South Florida Bible College & Theological Seminary) to provide quality vocational rehabilitation services to Floridians with disabilities. Call 1-800-451-4327 to reach the Division of Vocational Rehabilitation.

**I-20** Foreign students with visas are permitted to enroll, providing all INS requirements have been met.

**ACSI** SFBC&TS is on the list of Recognized College programs with the Association of Christian Schools International (ACSI).

## **Admissions Requirements**

### **New Students**

Applicants seeking entry into SFBC&TS must have a minimum of a high school diploma, or have passed the General Education Development (GED) test, or have an equivalent education.

### **General Procedures**

1. Complete an application form and submit it together with a check for the application and registration fees.
2. Submit proof of high school diploma, GED, or equivalent.
3. Submit transcripts from all colleges and/or seminaries attended.
4. Provide a writing sample on the subject of “Why I Want To Attend SFBC&TS.” If possible, include your career goals and field of specialization.
5. Submit a statement of faith.
6. Obtain a letter of recommendation from your pastor.
7. Take a Bible Knowledge Exam.
8. Attend orientation. (For commuters only)

### **Transfer or Assessment Credit**

Credits earned from other colleges, or from the College Level Examination Program (CLEP), are eligible for transfer to fulfill program requirements. Students desiring credit assessment for life experience must comply with requirements in our *Life Learning Portfolio*. Life Learning credits are limited to twenty five percent (25%) of the entire degree program. Because transfer and assessment credits may affect academic paths, please submit these requests upon enrollment or soon thereafter.

### **Masters Degree Candidates**

In addition to the General Procedures listed above, the student must:

1. Have earned a baccalaureate degree from a recognized college or university (120 hours credit or more, including transfer and assessed credit).

2. Submit a full set of transcripts of all colleges and/or graduate schools attended. Catalogs may be requested from those schools listed on the transcripts.
3. Write a master's thesis. The thesis must be typewritten, double spaced, and not less than fifty pages, covering a topic in the student's field of study. It must cite twenty different sources. The thesis is in addition to the program requirements. The thesis is six credit hours. There is a one-year time limit for the thesis. After completion of the course of study, two professionally bound copies are to be provided to SFBC&TS.

### **Doctoral Degree Candidates**

In addition to the General Procedures listed above, the student must:

1. Have earned a master's degree from a recognized college or university with the appropriate major.
2. If the master's degree does not have the appropriate Biblical major, or if in the estimation of the seminary the student needs reinforcement in identified subjects, the seminary reserves the right to prescribe remedial work in needed areas before granting doctoral candidate status.
3. Submit a full set of transcripts of all colleges and/or graduate schools attended. Catalogs may be requested from those schools listed on the transcripts.
4. Write a dissertation and defend it in person. It must be typewritten, double spaced, and not less than 150 pages. It is to cover new topics in the student's field, or measurably built on established works. At least 20,000 pages of text must have been read and at least sixty references, including books, journals, and Internet sources are to be in the bibliography. The final dissertation must include three professionally bound copies for SFBC&TS. All dissertations become the property of the seminary; which are added to SFBC&TS' library, and may not be published without the seminary's prior written authorization.

# **Student Requirements**

## **General**

SFBC&TS does not discriminate on the basis of race, color, age, gender, national or ethnic origin, or physical handicap.

## **Christian Service**

Students are required to perform forty hours of Christian service per year, under the supervision of a pastor or other qualified supervisors. This service is usually performed on a weekly basis. Christian service is a vital part of training and character building. Depending on the service provided, up to four credit hours may be awarded.

## **Christian Ethics**

SFBC&TS believes every aspect of a Christian's lifestyle must reflect an awareness of God's Kingdom. It is the special responsibility of those serving as leaders in the body of Christ to live exemplary lives and to encourage excellence in others. These areas include recognition of the authority of God's Word, service to the Lord, Christian character, modesty in dress and language, and sensitivity toward the needs of others.

## **Church Membership**

Active involvement in a local church is an essential part of the Christian's life and growth process. It is also a key element in preparation for effective ministry. SFBC&TS requires and expects all students to be a member of, and actively participate in, their local churches.

## **Students**

Two types of students avail themselves of a quality education at SFBC&TS: commuters and distance learners. Commuters are students who attend one or more nights per week, or on weekends, to complete degree requirements in a classroom environment. Performance is evaluated from attendance, class participation, examinations, and written papers. Commuters experience special

camaraderie with classmates as they proceed through their programs and interact regularly.

Distance learners are students who need or prefer independent study, due to time, job, family constraints, or location. They either earn a degree or gain personal enrichment from the convenience of their homes, and at their own pace. Independent study courses utilize the same curricula commuters follow, but distance learners are required to perform additional reading and research.

## **Housing**

Because SFBC&TS' students are either commuters or distance learners, housing is not provided. However, on request, SFBC&TS will provide assistance to students in locating suitable housing.

## **Academic Probation**

Students will be placed on academic probation whenever their cumulative grade point averages (GPA) falls below 1.5 at the end of any term. Periodic meetings with academic advisors are mandatory until the problem is remediated. Tutorial services are available to students on request.

## **Discipline**

Rarely is it necessary for disciplinary actions to be imposed at SFBC&TS. When these occasions arise, SFBC&TS follows the restoration and reconciliation process described in Matthew 18:15. Students may be placed on a sixty-day probationary period, which affords ample time for reform.

## **Audits**

Students may enroll in any course on an audit-only basis if they meet the prerequisites. Students in an audited course will not take examinations nor be required to complete any of the assignments. *However, any course taken on an audit-only basis cannot be assessed later for credit.* Regular class attendance is required to maintain an audit on the transcript.

## Report Cards

Report cards are issued at the end of each semester after all financial obligations are met. *Grades will not be released until all accounts are paid in full.*

## Class Standing

SFBC&TS bases class standing on the number of credits earned at the beginning of any new term, as follows:

Freshman:	Less than 29 credits
Sophomore:	30-59 credits
Junior:	60-89 credits
Senior:	More than 90 credits

## Withdrawal

SFBC&TS takes student withdrawals seriously. Students considering such actions should seek counsel from their advisors, and especially from God through prayer. Most adverse circumstances can be resolved. Students electing to withdraw must do so in writing. Contact the Registrar's Office to withdraw.

## Refund Policy

Tuition paid in advance is refundable only on approved withdrawal from SFBC&TS. Withdrawal must be in writing. The refund is prorated as follows:

### Commuters

Drop / Add (first week)	-	100% refund
Second Week of class	-	50%
Third Week of class	-	25%
Fourth Week or later	-	<b>No refund</b>

### Distance Learners

A ninety percent refund is obtainable on an approved withdrawal **and** return of all materials in undamaged condition within ten days of the purchase receipt. A withdrawal request *must* be in writing. *No refund is available after ten days.*

*Registration and application fees are non-refundable  
and must be paid in U. S. dollars.  
All fees are subject to change without notice.*

## **Graduation**

All students are eligible to attend graduation ceremonies and receive the earned degrees. The following must be met to fulfill graduation requirements:

1. Successful program completion (2.0 or higher).
2. A passing average on all written assignments, examinations, and research.
3. Completion of Christian service criteria.
4. A signed Christian character statement. (See *Student Handbook*)
5. Payment of all fees.

Students may also be eligible to graduate “with honors.” A GPA of 3.75 or higher constitutes “with honors.”

## **The President’s Award**

This award is given annually to outstanding graduates. The selection is made by the president and faculty based on the student’s total academic experience.

## **Transcripts**

SFBC&TS will provide transcripts to students and other institutions on request for a **minimum fee**, providing all other financial obligations have been met. Contact the Registrar for the fee amount.

## **Dress Code**

South Florida Bible College & Theological Seminary seeks to provide an atmosphere conducive to reverent worship, serious study, and the development of each student's special calling in Christ. It is, therefore, necessary all students be dressed and groomed modestly and in good taste.

1. Women are required to wear dresses, skirts and blouses, dress slacks, decent jeans or appropriate dress. Worn jeans, shorts, sweat pants or similar sportswear are not permitted.
2. Men are required to wear dress slacks or decent jeans, and shirts with sleeves and collars. Worn jeans, sweat pants, and similar sportswear are not permitted.
3. Muscle shirts or shorts are not permitted.
4. Hair must be neatly groomed.
5. All extreme or faddish modes of dress, grooming, and/or decorative ornamentation are to be avoided.

### **Student ID Cards**

On-campus students will need to purchase a Student ID Card at the time of registration. Students must show this card each week in order to enter the classrooms.

### **Student Disclosure Form**

At the time of application, each student must sign a *Student Disclosure Form*, which states that he/she has read the SFBC&TS *Catalog* and is in agreement with SFBC&TS' standards and practices.

### **Christian Standards of Living**

SFBC&TS believes every aspect of an individual's lifestyle should reflect an awareness of the Kingdom of God. It is the special responsibility of those who would serve the Body of Christ in leadership roles to live an exemplary life in order to encourage excellence in others. A truly Christian school environment cannot neglect this dimension of training.

1. Recognition of the authority of the Word of God, specifically with regard to moral standards.
2. Strong personal desire to develop Christian character: "the fruit of the Spirit: love, joy, peace, long suffering, gentleness, goodness, faith, meekness, temperance."
3. Desire to serve the Lord as expressed in service to one's fellow man.

## **Reinstatement Policy**

A student who has been officially dismissed for any reason from South Florida Bible College & Theological Seminary will have two weeks to apply for reinstatement. The student's entire school record will be reviewed and a personal interview with the Provost is required for reinstatement.

## **Attendance**

Attendance will be taken at all class sessions. A substantial portion of a student's grades will be his/her participation in class discussions. South Florida Bible College & Theological Seminary believes class interaction is necessary to enrich student education. Therefore prompt, consistent attendance is expected of all enrolled students. *Chapel attendance is mandatory.* On chapel nights, attendance will be taken by the students' teachers as part of the students' grades.

Please note the following:

1. Absences: In determining a student's final course grade, the student's cumulative final score will be reduced for each unexcused absence (see "Excused Absence Procedure" below). When a student has four or more absences from any one course, it will result in automatic withdrawal/failure from the course.
2. Excused Absence Procedure: In order to qualify as an "excused absence," the professor must approve the absence *prior* to the requested absence date.
3. Tardiness: Classes will start promptly at the scheduled time. Three "tardies" will be counted as one unexcused absence.

## **Grading System**

South Florida Bible College & Theological Seminary employs letter grades based on a four point grading system, scaled as follows:

Letter Grades	Numeric Scores	Points per Grade
A	97-100	4.0
A-	94-96	3.75
B+	92-93	3.50
B	89-91	3.0
B-	86-88	2.75
C+	83-85	2.50
C	80-82	2.00
C-	78-79	1.75
D+	76-77	1.50
D	73-75	1.00
D-	70-72	0.5
F	0-69	0.0

The Registrar reports grades in writing to the students after each quarter. All work submitted to SFBC&TS for a final grade becomes the property of the college or seminary.

### **Academic Integrity**

It is the desire of SFBC&TS to create an environment of scholarly inquiry within the bounds of integrity. Christian witness demands scholars present their research in truth and originality. Consequently, SFBC&TS' administration and faculty take very seriously the issue of academic integrity.

Academic integrity includes a wide range of activities such as writing, testing, etc. The integrity of a student's work is violated when he/she has been involved in one or more of the following acts:

#### *Cheating*

Because of SFBC&TS' commitment to truth and moral behavior, any form of cheating will not be tolerated. A student who is suspected of cheating will be confronted, and if found in violation, will be disciplined.

#### *Plagiarism*

"To take ideas, writing, etc., from another and pass them off as one's own" (*Webster's New World Dictionary*, 1980, p. 1087). In order to avoid plagiarism, the student must cite completely and

accurately all sources from which an idea or phrase originates. Plagiarism also encompasses the misuse of another's ideas and is not isolated to words or phrases.

## **Distance Learning**

### **Policy**

SFBC&TS' goals, objectives, missions, statements of faith, program criteria, etc., are the same for all students. Distance learners must fulfill the same forty-hours-per-year Christian service requirement (usually performed weekly) as commuter students.

### **General**

Many pastors, ministers, missionaries, church workers, and other professionals often desire a quality Christian education, but are unable to meet attendance requirements at a local college because of busy work schedules and personal constraints. SFBC&TS' Distance Learning program permits students to pursue degrees or courses for personal enrichment in the comfort of their own homes, based on their own schedules.

### **Procedures**

Although convenient, distance learning is not a shortcut to earning a degree. All programs use the same curricula and courses taken by students who attend on-campus classes. There is no differentiation in the value of credits, awards, or degrees earned.

### **Criteria**

*Degree program students must maintain at least twelve credits per year to remain active. Non-degree students must maintain at least six credits per year to remain active. Because traditional semesters do not exist for the distance learner, motivated students can complete programs in less time than on-campus students.*

### **Graduation**

On completion of all requirements, distance learners may participate in the annual June commencement ceremony.

## **UNDERGRADUATE**

## Undergraduate Programs

### Core Curricula

With the exception of the Associate Degree, all degree programs at SFBC&TS have core requirements. These consist of at least thirty-six credit hours of general education, and thirty or more credit hours *each* in biblical and professional education. Some programs have additional requirements, such as practica, labs, and research. A portion of the academic criteria may be fulfilled through “course challenge” examinations. Regardless of the program pursued, students will be challenged and fulfilled by a course of study specifically designed for each student.

### Programs

SFBC&TS offers seven undergraduate degree programs, as follows:

*Associate of Arts* 60 Credit hours

*Bachelor of Arts in*

Religious Education 129 Credit hours

Biblical Studies 120 Credit hours

Christian Business Management 120 Credit hours

Pastoral Ministry 120 Credit hours

Christian Counseling 120 Credit hours

Christian Clinical Counseling 120 Credit hours

## Undergraduate Program Objectives

### Associate of Arts (A.A.) - Biblical Studies

On completion of the Associate of Arts degree in Biblical Studies, the graduate should be able to:

1. Explain certain biblical doctrines with skill and accuracy.
2. Show evidence of personal faith, convictions, and devotional life.
3. Demonstrate diligent involvement in evangelistic outreach.

### Associate of Arts (A.A.) degree in Biblical Studies

The Associate of Arts degree is awarded to students who have completed a minimum of sixty credit hours of study or its equivalent in the area of bible study. This degree usually marks the halfway point to the baccalaureate degree. To complete the degree program, the student must fulfill the core requirements listed below.

#### Bible Requirements:

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits
BBL 111	Blood Covenant	3 Credits

#### General Education Requirements:

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 212, HIS 214, HIS 311, HIS 101, HIS 102)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits

MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	Gen. Education Electives	<u>3 Credits</u>
	Total Credits	60 Credits

## **Baccalaureate Program**

All baccalaureate degree programs at SFBC&TS require a minimum of thirty-six semester hours of general education, and thirty semester hours of biblical studies. In addition, they require a core of professional studies as follows:

### **Bachelor of Arts (B.A.) - Religious Education**

On completion of the Bachelor of Arts degree in Religious Education, the graduate should be able to:

1. Supervise and direct a local church education program.
2. Administrate and/or teach in a Christian school or church environment.
3. Focus on age group specialty programs.
4. Understand the nature of Religious Education as it has developed historically and functions today.
5. Appreciate Religious Education as a lifelong process.
6. Integrate biblical and theological studies with the practical skills of Religious Education.
7. Explain Scripture with accuracy and skill.

### **Bachelor of Arts (B.A.) degree in Religious Education**

The Bachelor of Arts in Religious Education is designed for the student who wants to pursue a career in the field of Christian Education. The student must also complete sixteen weeks of teaching internship

### **Bible Requirements:**

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits

BBL 111	Blood Covenant	3 Credits
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**General Education Requirements:**

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 101, HIS 102, HIS 212, HIS 212, HIS 214, HIS 311)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits
MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	General Education Electives	3 Credits

**Core Curriculum:**

CED 302	Introduction to Christian Education	3 Credits
CED 305	Administering Education	3 Credits
CED 315	Classroom Discipline & Control	3 Credits
CED 406	Effective Christian School Mgmt.	3 Credits
CED 407	Classroom Management	3 Credits
CED 304	Teaching Methods	3 Credits
PSY 420	Child Development	3 Credits
CED 320	Teaching Science to Children	3 Credits
CED 323	Using the Fine Arts to Teach	3 Credits
CED 330	Foundations in Reading	3 Credits
CED 335	Corrective Reading Strategies	3 Credits
CED 340	Teaching Math to Children	3 Credits
CED 350	Language Arts for Children	3 Credits
CED 360	Children's Literature	3 Credits
CED 380	Social Science for Children	3 Credits
CED 390	Child's Health Education	3 Credits
CED 420	Exceptional Children	3 Credits
	Student Internship	6 Credits
	Bible Electives	<u>12 Credits</u>
	<b>Total</b>	<b>129 Credits</b>

## **Bachelor of Arts (B.A.) - Biblical Studies**

On completion of the Bachelor of Arts degree in Biblical Studies, the graduate should be able to:

1. Explain Scripture with accuracy and skill.
2. Demonstrate a thorough acquaintance with Bible content.
3. Demonstrate a scholarly grasp of systematized theology.
4. Teach biblical courses in a Christian school or church environment.

## **Bachelor of Arts (B.A.) degree in Biblical Studies**

The division of Biblical Studies offers majors in Bible. Each major is designed to equip an individual with a thorough knowledge of God's Word and various related subjects.

### **Bible Requirements:**

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits
BBL 111	Blood Covenant	3 Credits

### **General Education Requirements:**

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 101, HIS 102, HIS 212, HIS 214, HIS 311)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits

MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	General Education Electives	3 Credits

### **Core Curriculum:**

BBL 300	Christian Ethics	3 Credits
BBL 465	Acts of the Apostles	3 Credits
BBL 301	Pentateuch I	4 Credits
BBL 302	Pentateuch II	4 Credits
BBL 351	The Gospels	4 Credits
BBL 303	Early Israeli History	4 Credits
BBL 304	Kingdom Period	4 Credits
BBL 131	Christian Character	3 Credits
BBL 104	Hermeneutics	3 Credits
	Church History (HIS 211, HIS 312)	3 Credits
	Language	9 Credits
	Bible Electives	6 Credits
	General Electives	<u>10 Credits</u>
	Total	120 Credits

### **Bachelor of Arts (B.A.) - Christian Business Management**

On completion of the Bachelor of Arts degree in Christian Business Management, the graduate should be able to:

1. Develop team leadership skills such as recruiting and training.
2. Learn patterns of devotional practice and personal spiritual growth that will equip him for leadership positions.
3. Comprehend the dynamics of interpersonal relationships, so he/she will be able to deal creatively and constructively with people.
4. Grasp basic concepts of business administration and develop the skills essential for providing effective leadership.
5. Demonstrate diligent involvement in evangelistic outreach.
6. Develop a fundamental knowledge of business functions and processes as well as an understanding of the free enterprise system.

7. Develop a Biblical management and leadership attitude and lifestyle.

### **Bachelor of Arts (B.A.) degree in Christian Business Management**

The Bachelor of Arts degree in Christian Business Management Program will prepare the student to work as a Christian in the business community, training him to witness through his business.

#### **Bible Requirements:**

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits
BBL 111	Blood Covenant	3 Credits

#### **General Education Requirements:**

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 101, HIS 102, HIS 212, HIS 214, HIS 311)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits
MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	General Education Electives	3 Credits

#### **Core Curriculum:**

ECO 301	Economics	3 Credits
BUS 310	Business Policy Text & Cases	3 Credits
BUS 305	Business Ethics	3 Credits
ECO 305	Contemporary Micro-Economics	3 Credits

ECO 310	Contemporary Macro-Economics	3 Credits
ACG 303	Accounting	3 Credits
BUS 405	Business Law	3 Credits
BUS 340	Sound Mind Investing	3 Credits
HIS 214	United States History II	3 Credits
BUS 345	Cases in Small Business Mgmt.	3 Credits
BUS 320	Business Communications	3 Credits
BUS 330	Entrepreneurship	3 Credits
BUS 306	Cases Studies in Business Ethics	3 Credits
BUS 410	Business Statistics	3 Credits
BUS 411	Marketing Management	3 Credits
MAC 301	Beginning College Algebra	3 Credits
	Bible Electives	<u>12 Credits</u>
	Total	120 Credits

### **Bachelor of Arts (B.A.) - Pastoral Ministry**

On completion of the Bachelor of Arts degree in Pastoral Ministry, the graduate should be able to:

1. Understand the theological fundamentals of the church's message and mission, and to be able to communicate and apply that understanding of the Bible to contemporary life.
2. Learn patterns of devotional practice and personal spiritual growth that will equip him as a pastor for spiritual leadership.
3. Comprehend the dynamics of interpersonal relationships, so as a pastor he/she will be able to deal creatively and constructively with the people issues he/she faces in pastoral ministry and counseling.
4. Grasp basic concepts of church administration and develop the skills essential for providing effective leadership in the local church.
5. Enhance skills already in use in the ministry.
6. Explain Scripture with accuracy and skill.

### **Bachelor of Arts (B.A.) degree in Pastoral Ministry**

The Bachelor of Arts degree in Pastoral Ministry is designed for the individual who desires to enter into the area of the pastorate. It will

prepare those who wish to become youth ministers or who wish to continue on to earn a seminary degree.

**Bible Requirements**

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits
BBL 111	Blood Covenant	3 Credits

**General Education Requirements**

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 101, HIS 102, HIS 212, HIS 214, HIS 311)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits
MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	General Education Electives	3 Credits

**Core Curriculum:**

BBL 104	Hermeneutics	3 Credits
MIN 202	Homiletics	3 Credits
MIN 303	The Pastor, His Life & Work	3 Credits
MIN 203	Pastoral Leadership	3 Credits
MIN 401	Pastoral Mentoring	3 Credits
MIN 307	Children’s Ministry	3 Credits
HIS 211	New World History	3 Credits
MIN 323	Youth Ministry	3 Credits
CCO 454	Counseling for Substance Abuse & Addiction	3 Credits

CCO 312	Counseling Christian Workers	3 Credits
CCO 322	Counseling Families	3 Credits
CCO 430	Counseling for Family Violence & Abuse	3 Credits
HRM 402	Human Resource Management	3 Credits
ACG 303	Accounting	3 Credits
BUS 411	Marketing Management	3 Credits
BUS 310	Business Policy, Text & Cases	3 Credits
	Bible Electives	9 Credits
	General Electives	<u>3 Credits</u>
	Total	120 Credits

### **Bachelor of Arts (B.A.) - Christian Counseling**

On completion of the Bachelor of Arts degree in Christian Counseling, the graduate should be able to:

1. Integrate biblical knowledge with counseling methodology so as to function as an efficient counselor.
2. Be conversant with an array of counseling approaches, both Christian and secular, including theoretical and applied principles.
3. Display a basic competence in interviewing skills and counseling techniques.
4. Conduct biblical counseling with strategic intent in treating problems.
5. Show familiarity with the classical personality theories.
6. Explain Scripture with accuracy and skill.

### **Bachelor of Arts (B.A.) degree in Christian Counseling**

The Bachelor of Arts degree in Christian Counseling will prepare the student to integrate biblical knowledge with counseling methodology so as to function as an efficient counselor.

#### **Bible Requirements**

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits

BBL 111	Blood Covenant	3 Credits
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**General Education Requirements:**

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 101, HIS 102, HIS 212, HIS 214, HIS 311)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits
MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	General Education Electives	3 Credits

**Core Curriculum:**

PSY 104	Introduction to Psychology & Counseling	3 Credits
CCO 322	Counseling Families	3 Credits
CCO 348	Counseling for Sexual Disorders	3 Credits
CCO 460	Counseling the Depressed	3 Credits
CCO 454	Counseling for Substance Abuse & Addiction	3 Credits
CCO 425	Overcoming Co-Dependency	3 Credits
CCO 320	Counseling in Times of Crisis	3 Credits
CCO 430	Counseling for Family Violence & Abuse	3 Credits
CCO 452	Counseling and Guilt	3 Credits
CCO 302	Christian Counseling Ethics	3 Credits
CCO 426	Counseling and Marriage	3 Credits
PSY 312	Tests & Measurements in Psychology	3 Credits
	LAB	6 Credits
	Bible Electives	12 Credits
	General Electives	<u>6 Credits</u>
	Total	120 Credits

## **Bachelor of Arts (B.A.) - Christian Clinical Counseling**

On completion of the Bachelor of Science degree in Christian Clinical Counseling, the graduate should be able to:

1. Integrate biblical knowledge with psychological methodology so as to function as an efficient counselor.
2. Be conversant with an array of psychological approaches, both Christian and secular, including theoretical and applied principles.
3. Display a basic competence in interviewing skills and psychological techniques.
4. Utilize the knowledge of how diverse personalities respond differently to psychology and evangelism.
5. Show an uncompromising commitment Christian principles and the preeminence of scriptural truth in the midst of scientific empiricism and humanistic biases.
6. Show familiarity with the classical personality theories.
7. Demonstrate familiarity with the basic principles of psychological research.
8. Explain Scripture with accuracy and skill.

## **Bachelor of Science (B.A.) degree in Christian Clinical Counseling**

The Bachelor of Arts degree in Christian Clinical Counseling will prepare the student to display a basic competence in interviewing skills and psychological techniques. The student will utilize the knowledge of how diverse personalities respond differently to psychology and evangelism.

### **Bible Requirements:**

BBL 151	New Testament Survey I	3 Credits
BBL 152	New Testament Survey II	3 Credits
BBL 101	Old Testament Survey I	3 Credits
BBL 102	Old Testament Survey II	3 Credits
BBL 201	Bible Doctrines Survey	3 Credits
BBL 111	Blood Covenant	3 Credits

### **General Education Requirements:**

ENG 101	English Grammar	3 Credits
ENG 102	English Composition	3 Credits
SCI 201	Biology I	3 Credits
	History Electives (HIS 101, HIS 102, HIS 212, HIS 214, HIS 311)	6 Credits
SPH 101	Speech	3 Credits
PSY 102	Introduction to Psychology	3 Credits
MIN 101	Introduction to Evangelism	3 Credits
MIN 102	Introduction to Missions	3 Credits
MIN 206	Ministerial Ethics	3 Credits
MIN 209	Leadership of Practical Theology I	3 Credits
MIN 210	Leadership of Practical Theology II	3 Credits
MIN 211	Leadership of Practical Theology III	3 Credits
	General Education Electives	3 Credits

### Core Curriculum:

PSY 104	Introduction to Psychology & Counseling	3 Credits
PSY 160	Introduction to Human Sexuality	3 Credits
PSY 180	Introduction to Organizational Psychology	3 Credits
PSY 228	Social Psychology	3 Credits
PSY 220	Developmental Psychology	3 Credits
PSY 330	History & Systems of Psychology	3 Credits
PSY 380	Personality	3 Credits
PSY 312	Tests & Measurements	3 Credits
PSY 420	Child Development	3 Credits
PSY 430	Educational Psychology	3 Credits
PSY 408	Abnormal Psychology	3 Credits
	LAB	6 Credits
	Counseling Electives	6 Credits
	Bible Electives	12 Credits
	General Electives	<u>3 Credits</u>
	Total	120 Credits

## Undergraduate Course Descriptions

### Course Numbering System

Courses are numbered 100, 200, 300, and 400, indicating those usually taken during the first, second, third, and fourth year, respectively. The 300 and 400 level courses are considered upper division courses.

**ACG 303 Accounting** **Credits: 3**  
A complete foundation in general financial accounting.

**BBL 101 Old Testament Survey I** **Credits: 3**  
This course will provide a general overview of the first part of the Old Testament. It will cover the historical, doctrinal and Christological purpose of each book from Genesis to Esther. It will give guidelines for the proper understanding of the Old Testament and prepares for a more in-depth study of the Old Testament books. .

**BBL 102 Old Testament Survey II** **Credits: 3**  
The Poetic and Prophetic books of the Old Testament. Pre-requisite: BBL 101.

**BBL 104 Hermeneutics** **Credits: 3**  
Presents principles and strategies for the historico-grammatical, or “literal” interpretation of scripture.

**BBL 111 Blood Covenant** **Credits: 3**  
Examines details of God's covenant relationship with man. The highest of all covenants, the blood covenant, in all its various facets and implications.

**BBL 131 Christian Character** **Credits: 3**  
A study of Jesus' Sermon on the Mount, in which He teaches on the importance of personal integrity and character. A challenge to develop one's own character.

**BBL 151 New Testament Survey I** **Credits: 3**  
This course will provide a general overview of the first part of the New Testament. It will cover the historical background of the New Testament from the Maccabean period to the end of the first century A.D. General social, political and religious setting of the time will be

covered as well. The emphasis will be on the ministry of Jesus and New Testament books of Matthew, Mark and Luke. This course will develop a good foundation for understanding and interpreting the Synoptic Gospels as well as the rest of the New Testament.

**BBL 152 New Testament Survey II**

**Credits: 3**

This course will provide a general overview of the second part of the New Testament. It will cover historical, social, political and religious context of the early church. The emphasis will be on the ministry of Paul and other apostles as described by the Acts of the Apostles, Paul's epistles and other New Testament writings. This course will develop a good foundation for understanding the history and theology from the Gospel of John to the book of Revelation.

**BBL 201 Bible Doctrines Survey**

**Credits: 3**

This course will provide a general overview of the fundamental doctrines of the Bible: Bible as the Word of God, God's attributes, creation, salvation, church, eschatology etc. The course will give a foundation for understanding the nature of God and Christian living as well as lay the foundation for further studies in systematic theology.

**BBL 231 Praise and Worship**

**Credits: 3**

This course will explore praise and worship in the light of Scriptures. Some of the questions explored will include: What are the biblical and theological foundations for church's corporate praise and worship? What are the correct methods and attitudes of praise and worship? Is praise a matter of contemporary music style versus outdated liturgies? How have God's people praised and worshiped throughout the centuries?

**BBL 300 Christian Ethics**

**Credits: 3**

This course explores ethical issues in the modern world from the Christian perspective and biblical standards. Some topics included are ethical decision making, absolute truth, abortion, marriage and divorce, homosexuality, peace and war.

**BBL 301 Pentateuch I**

**Credits: 4**

The Pentateuch consists of the first five books of the Bible. This course concentrates on Genesis and Exodus. These books lay the foundation of God's written revelation of Himself and His purpose for mankind. The first of two courses.

**BBL 302 Pentateuch II** **Credits: 4**

Concentrates on Exodus, Leviticus, Numbers, and Deuteronomy. These books lay the foundation of God's written revelation of Himself and His purpose for mankind. The second of two courses. Prerequisite: BBL 301.

**BBL 303 Early Israeli History** **Credits: 4**

The Historical Books consist of the narrative from Joshua, Judges, I Samuel, and II Samuel. These books describe the early history of Israel as a nation and the anointing of the first kings of Israel.

**BBL 304 Kingdom Period** **Credits: 4**

The Kingdom Period consists of the books I Kings, II Kings, I Chronicles, and II Chronicles. These books describe the conditions and changes within the Israeli Nation during the years of different kings of both the Northern and the Southern Kingdoms.

**BBL 305 The Postexilic Period** **Credits: 4**

The Postexilic Period consists of the books Ezra, Nehemiah, and Esther. These books cover the period after Israel's exile, and the conditions of the Israeli nation during that period.

**BBL 306 Old Testament Poetry I** **Credits: 4**

The Books of Job, Proverbs, Ecclesiastics, and The Song of Solomon, as poetry. The first of three courses.

**BBL 307 Old Testament Poetry II** **Credits: 3**

The poetry of the Book of Psalms (through Psalm 122). Pre-requisite: BBL 306.

**BBL 308 Old Testament Poetry III** **Credits: 3**

The poetry of the Book of Psalms (beginning with Psalm 123). Pre-requisite: BBL 307.

**BBL 309 Old Testament Prophets I** **Credits: 4**

An introduction to the Books of Prophecy, plus the prophets Jonah, Amos, Hosea, and Isaiah. The first of three courses.

**BBL 310 Old Testament Prophets II** **Credits: 3**

The prophets Micah, Nahum, Zephaniah, Habakkuk, and Jeremiah. Pre-requisite: BBL 309.

**BBL 311 Old Testament Prophets III** **Credits: 3**  
The prophets Ezekiel, Daniel, Haggai, Zechariah, Malachi, Obadiah, and Joel. Pre-requisite: BBL 310.

**BBL 351 The Gospels** **Credits: 4**  
A study of the four books of the Gospel: Matthew, Mark, Luke, and John.

**BBL 352 Acts – II Corinthians** **Credits: 3**  
A study of the books of Acts, Romans, I Corinthians, and II Corinthians.

**BBL 353 Galatians – Revelation** **Credits 4**  
A study of the books of Galatians through Revelation.

**BBL 419 Ruth** **Credits: 2**  
A study in the book of Ruth and its relevance.

**BBL 430 Daniel** **Credits: 3**  
The Book of Daniel is presented in constant reference to the prophetic statements of our Lord, the New Testament apostolic writings, and the prophets of the Old Testament. Daniel is the great apocalyptic book of the Old Testament and unquestionably the key to all biblical prophesy.

**BBL 450 New Testament Biblical Backgrounds** **Credits: 3**  
An introduction to archaeological methods used by the Biblical archaeologist: the languages, cultures, and societies of the Inter-testament and New Testament time periods. Includes the Dead Sea Scrolls and Qumran community.

**BBL 465 Acts of the Apostles** **Credits: 3**  
A detailed study of the history of the development of the early church.

**BBL 477 Revelation** **Credits: 3**  
Explores the only prophetic book of the New Testament, Revelation.

**BUS 305 Business Ethics** **Credits: 3**  
Promotes an understanding of business ethics, attention given to moral principles and standards that guide behavior in the world of business.

**BUS 306 Case Studies in Business Ethics** **Credits: 3**

Case studies that deal not only with ethical failures, but also with ethical successes. Each case presents the same complex value trade-offs that characterize real-life business decision-making.

**BUS 310 Business Policy Text and Cases** **Credits: 3**

Policy is the study of the functions and responsibilities of senior management, the crucial problems that affect success in the total enterprise, and the decisions that determine the direction of the organization, shape its future, and when well-implemented, secure its achievement.

**BUS 320 Business Communications** **Credits: 3**

An introductory course in information communications for business and information management students.

**BUS 330 Entrepreneurship** **Credits: 3**

Provides an understanding of the person and the entrepreneurial process. Focuses on the entrepreneurial perspective, starting, financing, developing and managing a new venture, and special issues for the entrepreneur.

**BUS 340 Sound Mind Investing** **Credits: 3**

A Biblical view of investing, plus financial steps to take before investing in mutual funds, and many other investing issues.

**BUS 345 Cases in Small Business Management** **Credits: 3**

Practical examples of starting or buying a franchise, solving marketing problems, financing methods and problems, and management challenges.

**BUS 405 Business Law** **Credits: 3**

Facilitates understanding of the complex and constantly changing legal environment in which today's businesses operate.

**BUS 410 Business Statistics** **Credits: 3**

Statistics in Business Management.

**BUS 411 Marketing Management** **Credits: 3**

Emphasizes marketing's role in key functions as customer loyalty, new product development, distribution channels, joint ventures, and alliances.

**CCO 302 Christian Counseling Ethics** **Credits: 3**

Introduces the basics of Christian counseling ethics by covering a variety of issues. The course includes the APA Code of Conduct.

**CCO 312 Counseling Christian Workers** **Credits: 2**

Basic principles of how to deal with the problems of individuals who are engaged in some form of Christian service. Includes Counseling and the Search for Significance.

**CCO 320 Counseling in Times of Crisis** **Credits: 3**

Techniques used during times in which a crisis might arise in the life of the counselee. Includes counseling for unplanned pregnancy and counseling the sick and terminally ill.

**CCO 322 Counseling Families** **Credits: 3**

Develops the principles of family living and includes Counseling and Children and Counseling Families of Children with Disabilities. Teaches the basic conflicts often arising in the modern family and how to resolve those conflicts.

**CCO 342 Understanding How Others Misunderstand You** **Credits: 3**

Preparation for learning the Biblical Personality Profile test.

**CCO 348 Counseling for Sexual Disorders** **Credits: 3**

A course that deals with the sexual problems often found in marriage. Suggestions and techniques to help the counselor resolve these problems. Includes Counseling and Homosexuality and Counseling and Aids.

**CCO 425 Overcoming Co-Dependency** **Credits: 3**

Co-dependency is often characterized by such symptoms as a need to please, to succeed at all costs, perfectionism, withdrawal, hurt, anger, guilt and a host of others. If left untreated, the results can be devastating to the co-dependent and to his or her relationships.

**CCO 426 Counseling and Marriage** **Credits: 3**

Teaches the basic Christian principles of marriage and techniques in marital conflict resolution. Topics include pre-marital and post-marital counseling.

### **CCO 430 Counseling For Family Violence And**

#### **Abuse**

**Credits: 3**

An introduction to the modern problems of family violence and abuse. Attention given to childhood sexual abuse and how to counsel the abused.

### **CCO 452 Counseling and Guilt**

**Credits: 3**

Teaches the process of recognizing guilt, and the process of forgiveness. Gives an effective model for Christian counseling.

### **CCO 454 Counseling for Substance Abuse and**

#### **Addiction**

**Credits: 3**

Teaches the process for understanding and dealing constructively with persons suffering from alcoholism and other drug addictions.

### **CCO 460 Counseling the Depressed**

**Credits: 3**

Approaches the subject of depression from a Christian perspective with a study of the causes and effects of depression with special emphasis on depression in women.

### **CED 302 Introduction to Education**

**Credits: 3**

Presents the theology of Christian Education. Focuses on defining goals and a plan for meeting those goals.

### **CED 304 Teaching Methods**

**Credits: 3**

Covers the age groups of pre-schoolers through juniors. Attention given to misconceptions about each group and teaching techniques most effective to reach children in these groups. Develops an understanding of how to teach children basic Biblical truths and create an exciting learning environment.

### **CED 305 Administering Education**

**Credits: 3**

Sets forth principles that have been tried and tested in the fields of business administration, educational administration, and personal supervision. Included are Christian Education and The Search For Meaning.

### **CED 307 Sunday School Standards**

**Credits: 3**

An excellent analysis of the impact and importance of the Sunday school, with significant new interpretations. Helps place the Sunday school in its proper perspective in the history of nineteenth-century

American education. Includes Sunday school: The Formation of an American Institution, 1790-1880.

**CED 308 The Successful Christian School** **Credits: 3**  
Lays foundational principles for starting and operating a Successful Christian School.

**CED 310 Elementary Principal's Survival Guide** **Credits: 3**  
Prepares the student for the role of a principal or administrator. Focuses on practical strategies and solutions to the many problems facing educators today.

**CED 313 A Christian Approach to Education** **Credits: 3**  
An excellent presentation of Christian schools based on a true philosophy of Christian education as recorded in the Bible. Clearly outlines the differences between secular and Christian education.

**CED 315 Classroom Discipline and Control** **Credits: 3**  
A practical assortment of indispensable techniques and methods to handle discipline problems for any age group or grade.

**CED 320 Teaching Science to Children** **Credits: 3**  
Selected Concepts: organizing for instruction, techniques, and evaluation procedures.

**CED 323 Using Fine Arts to Teach** **Credits: 3**  
A study of art, drama, and music methods that may be used in teaching subject content in the elementary classroom.

**CED 330 Foundations in Reading** **Credits: 3**  
An introduction to reading: principles, procedures, and current practices. Study of specific techniques and materials for word attack and comprehension.

**CED 335 Corrective Reading Strategies** **Credits: 3**  
The development of basic testing, diagnostic and corrective teaching skills in the area of reading is the overall emphasis of this course. The understanding of the causes and patterns of reading disability will be explored along with the appropriate approaches to correcting deficiencies.

**CED 340 Teaching Math to Children** **Credits: 3**

A course to develop skills in the areas of math concepts, methods of teaching math, sequence of learning math, use of math manipulatives, and development of math enrichment/remediation.

**CED 350 Language Arts for Children** **Credits: 3**

Content, principles, materials, and techniques involved in teaching speaking, listening, writing, and spelling in the elementary school, organizing for instruction.

**CED 360 Children's Literature** **Credits: 3**

A general survey of books and materials available, considered in terms of interests, needs, and abilities of children.

**CED 380 Social Science for Children** **Credits: 3**

Teaching social studies and social science in the elementary school with selected themes, problems, and concepts, organizing for instruction, techniques, and evaluation procedures.

**CED 390 Child's Health Education** **Credits: 3**

Organization, practice, and conduct of health (including drug abuse) and physical education programs in the elementary school.

**CED 405 Christian Education: Its History & Philosophy** **Credits: 3**

A chronological study beginning with education in biblical times and working upward through history to the present. Includes both history of education and philosophy.

**CED 406 Effective Christian School Management** **Credits: 3**

A practical, biblical model for Christian education. Addresses the challenges in the development and continued improvement of Christian schools.

**CED 407 Classroom Management** **Credits 3**

This course provides research-based coverage of classroom management and discipline. It teaches the fundamentals of preparing for the new school year, motivating students, and working with challenging students.

**CED 420 Exceptional Children** **Credits: 3**

This course will assist educators in recognizing various learning styles and challenges, interpreting diagnostic and psychological testing, and adapting curriculum to the needs of ESE students. Curriculum scope will cover the areas of educable mentally handicapped, emotionally disturbed, autistic, language disordered, ADHD, and Gifted.

**CED 431 The Future of Religious Education** **Credits: 3**

An introduction to the basics of religious education and its impact on future generations.

**ECO 301 Economics** **Credits: 3**

A study of economic systems. Capitalism, free market, and communism will be studied and contrasted.

**ECO 305 Contemporary Microeconomics** **Credits: 3**

Provides a balanced treatment of economic theory and the real-world problems and policies it addresses.

**ECO 310 Contemporary Macro-Economics** **Credits: 3**

Relates current issues and perspectives to the study of economics.

**ENG 101 English Composition I** **Credits: 3**

A review and a strengthening of the rules of grammar.

**ENG 102 English Composition II** **Credits: 3**

Rules for writing reports, theses, dissertations, and writing practice.

**HIS 101 History of Civilization I** **Credits: 3**

The first of two courses covering world history from creation to the Reformation.

**HIS 102 History of Civilization II** **Credits: 3**

The second of two courses covering world history from the Reformation to the present. Pre-requisite: HIS 101.

**HIS 211 New World History** **Credits: 3**

A study of the Christian founding of America. The recent secularization of society will also be examined.

**HIS 212 United States History I** **Credits: 3**

Examines American history. The first of two courses.

**HIS 214 United States History II** **Credits: 3**  
This is the second course examining American history. Pre-requisite:  
HIS 212

**HIS 311 American Government** **Credits: 3**  
A study of the founding principles of American government as reflected in the Bible, the Constitution, and Declaration of Independence. Examination of the fundamental principles of the American economic system will also be studied.

**HIS 312 Christianity Through The Centuries** **Credits: 3**  
An introductory study of the church over the centuries starting from 5 B.C. and continuing to the present.

**HIS 400 The Church In The New Testament** **Credits: 3**  
A study of the church, what it is, and what it is not, in the New Testament.

**HRM 402 Human Resource Management** **Credits: 3**  
A practical specific study of human resource management. How to manage people efficiently and effectively in a business or ministry.

**JUD 402 Judaism and the Church** **Credits: 3**  
A look at the Jewish roots of the Church and how the Church has historically related to the Jewish people.

**LAN 401 Beginning Greek I** **Credits: 3**  
A study in Greek grammar designed to promote a better understanding of the Word of God and the ability to share that understanding with others. A necessary tool for ministry.

**LAN 402 Beginning Greek II** **Credits: 3**  
The second course in Greek grammar. Pre-requisite: LAN 401.

**LAN 403 Beginning Greek III** **Credits: 3**  
The third course in Greek grammar. Pre-requisite: LAN 402.

**LAN 404 Beginning Hebrew I** **Credits: 3**  
The first course in Hebrew.

**LAN 405 Beginning Hebrew II** **Credits: 3**  
The second course in Hebrew. Pre-requisite: LAN 404.

**LAN 406 Beginning Hebrew III** **Credits: 3**  
The third course in Hebrew. Pre-requisite: LAN 405.

**MAC 301 Beginning College Algebra** **Credits: 3**  
The basic principles of algebra on a college level. The first of two courses.

**MAC 302 Algebra** **Credits: 3**  
Hundreds of applications of algebra to a wide variety of fields. Emphasizes how to translate applied problems into mathematical situations and then to apply algebraic techniques to solve the problems.

**MAC 401 College Algebra** **Credits: 3**  
Algebra at a collegiate level.

**MIN 101 Introduction to Evangelism** **Credits: 3**  
A study of evangelism and its practical applications

**MIN 102 Introduction to Missions** **Credits: 3**  
This course will give students an overview of missions. Topics covered include biblical foundations of missions, history of missions, the role of God's call in missions, the problems of cross-cultural ministry and communications. This course will help students understand missions as the heartbeat of God and prepares students for further studies in the fields of missions, missiology and cross-cultural ministry.

**MIN 202 Homiletics** **Credits: 3**  
A study of the preparation of sermons and teachings. Examines the fundamentals of various subject treatments, organization of material, and delivery.

**MIN 203 Pastoral Leadership** **Credits: 3**  
Theological foundations and techniques for effective clergy leadership.

**MIN 205 Team Ministry** **Credits: 3**  
Putting together a team that makes churches grow. For pastors, Christian leaders, church planters, and students of church growth

**MIN 206 Ministerial Ethics** **Credits: 3**  
Presents the moral role of the minister and his ethical responsibilities. Provides an understanding of the ethical obligations contemporary clergy should assume in their personal and professional life.

**MIN 209 Leadership of Practical Theology I** **Credits: 3**  
Provides practical wisdom on preaching, worship, music, the sacraments, weddings, and funerals.

**MIN 210 Leadership of Practical Theology II** **Credits: 3**  
Deals with various types of evangelism and missions, church planting, targeting age and social groups, service ministries to special needs groups, counseling, Christian education, and chaplaincies.

**MIN 211 Leadership of Practical Theology III** **Credits: 3**  
Leadership and administration. Includes personal management, ministry transitions, enabling leadership, staff supervision management, and financial matters.

**MIN 303 The Pastor, His Life, and Work** **Credits: 3**  
An in-depth study of the pastor's life that will also cover the dangers and misconceptions of the ministry.

**MIN 307 Children's Ministry** **Credits: 3**  
Combines both biblical and theological foundations for children's ministry with a careful assessment of the other major issues in nurturing children: developmentalism, the context of learning and growth, values, cognitive abilities, and social relationships.

**MIN 323 Youth Ministry** **Credits: 3**  
Deals with how to minister to today's youth.

**MIN 401 Pastoral Mentoring** **Credits: 3**  
Facilitates training through the acquisition of knowledge, coupled with "hands-on" experience, guided by an experienced adult leader/teacher. Based on the example of all Biblical characters that were mentored and the fact that Jesus spent more time developing a few teachable people than He did dazzling the crowds with words.

**NTS 420 Pastoral Epistles** **Credits: 3**  
A thorough study of the epistles to Timothy and Titus, with a view to pastoral ministry.

**NTS 421 Life and Times of Jesus** **Credits: 3**  
An in-depth look at the life of Jesus, complete with a thorough examination of historical and social settings.

**NTS 422 Life and Epistles of Paul** **Credits: 3**  
A study of Paul's life and his epistles.

**NTS 424 General Epistles** **Credits: 3**  
A study in the general epistles of the New Testament

**PHS 310 Introduction to Christian Philosophy** **Credits: 3**  
Examines what philosophy is and how to study it. Relates logic to biblical themes.

**PPG 354 Fatherless America** **Credits: 3**  
Discusses the growing epidemic of a fatherless America. Addresses why fatherhood is declining and some of the resulting consequences.

**PSY 102 Introduction to Psychology** **Credits: 3**  
Refines psychology and discusses biological psychology, sensation and perception, altered states, development, memory, motivation, personality, and treatment of psychologically troubled people.

**PSY 104 Introduction to Psychology and Counseling** **Credits: 3**  
An introduction to Christian Psychology and its practical applications for pastors, missionaries, and educators as well as counselors.

**PSY 160 Introduction to Human Sexuality** **Credits: 3**  
Gives insight into the personal, philosophical, and ethical issues in people's lives and the significant medical and research data.

**PSY 180 Introduction to Organizational Psychology** **Credits: 3**  
Clarifies how industrial and organizational psychology contributes to and meshes with our society. Topics include: Occupational stress and its management, work/family conflict, mental health, group goal setting, charismatic leadership, mentoring, behavioral issues in collective bargaining, statistical quality control, analysis, and genetic basis of job satisfaction.

**PSY 220 Developmental Psychology****Credits: 3**

Explains the processes that underlie developmental change. Promotes a firm understanding of the causes and complexities of human development.

**PSY 228 Social Psychology****Credits: 3**

Promotes an understanding of human interactions. Examines a wide range of issues relating to cultural and ethnic diversity. Creates a sensitivity to the fact that practices and behaviors accepted in one society may be viewed quite differently in another.

**PSY 260 Physiological Psychology****Credits: 3**

Addresses the biological mechanisms that are most relevant to key issues in psychology. Topics include the mind-body problem, the development of language and learning, sexual behavior, alcoholism, psychosomatic illnesses, anxiety, aggressive behavior, recovery from brain damage, depression, and schizophrenia

**PSY 312 Statistics for the Behavioral Sciences****Credits: 3**

Presents the different psychological testing and the measurement of the tests. Emphasizes that these tests measure characteristics pertaining to all aspects of behavior in human beings.

**PSY 330 History & Systems of Psychology****Credits: 3**

A comprehensive overview of the history of psychology. Includes theories and systems of Psychology.

**PSY 380 Personality****Credits: 3**

Focuses on defining personality, research methods, the psychoanalytic approach and other approaches, theories, applications, and assessments.

**PSY 408 Abnormal Psychology****Credits: 3**

A study of mental disorders and how environment, sound and cultural factors are interrelated with them.

**PSY 418 Becoming a Helper****Credits: 3**

Examines the personal difficulties of being a helper in human services, counseling, psychology, social work, or related professions.

**PSY 420 Child Development****Credits: 3**

Promotes an understanding of the diverse array of theories in the field of child development and the strengths and weaknesses of each. Detailed knowledge in the sequence of child development and the processes that underlie it and a sense of the interdependency of all domains of development - physical, cognitive, emotional, and social.

**PSY 430 Educational Psychology****Credits: 3**

Demonstrates how theory and research translate into action. Teaches to apply general principles, organize cooperative learning, respond to multicultural issues, interpret standardized tests, and prepare IEP's.

**SCI 201 Biology I****Credits: 3**

An overview of Botany: Structure and Function of Plants; Human Anatomy and Physiology: Purpose and Design. The first of two courses.

**SCI 202 Biology II****Credits: 3**

Explores Life Sciences, Zoology, and Cellular and Molecular Biology. Pre-requisite: SCI 201

**SPH 101 Speech****Credits: 3**

An introductory course into the types of speeches, speech styles, and body language.

## **GRADUATE**

## Mission Statement

SFBC&TS' graduate mission is to provide students seeking advanced degrees with the resources, instructions, and Christian examples necessary to achieve their personal dreams and to answer God's call to service in His Son's Name.

## Graduate Programs

### Class Standings

These are based on your program. There are two classifications:

**Masters:** Baccalaureate degree, enrolled in Masters Program

**Doctorate:** Masters degree, enrolled in Doctoral Program

Time Limitations:

*Masters Degrees*

30 hour program

2 years

60 hour program

4 years

90 hour program

6 years

*Doctoral Degrees*

30 hour program

3 years

60 hour program

4 years

### Purpose of Seminary Graduate Programs

Some seminary graduate programs are designed specifically to prepare students for full-time ministry. All seminary academics are compiled toward producing a highly qualified, full-time minister of the Gospel.

### Final Assessment

The Final Assessment of each student's record offers the Thesis Review Committee an opportunity to review and assess the results of all completed course work assignments, as well as the dissertation portion of each student's program. The Final Assessment is intended to determine whether the student's demonstrated level of competence and learning outcomes are, in fact, comparable to those expected from a student in a more traditional setting.

On successful completion of the review and assessment, the student will receive immediate acknowledgment, by letter, of the satisfaction of all graduation requirements. A formal *Thesis Review Committee Report* will be placed in the students' records. The degree and an official transcript will be mailed to the graduate on receipt from the engraver. The process normally requires four weeks.

### **Masters Degrees**

Seminary masters programs are designed as professional degrees requiring extensive study and proficiency. Seminary master degrees are not terminal degrees, but are preparation for doctoral study.

#### **Master of Arts (M.A.) degree in Biblical Studies**

The objectives of the Master of Arts in Biblical Studies program is to produce students able to:

- Defend and articulate their ethical and theological system
- Solve interpretative problems in the biblical text
- Use the best available exegetical tools for biblical study
- Perform scholarly independent research
- Produce and defend scholarly research papers and/or a thesis

This program is designed to provide the student with an in-depth study of the Scriptures on a graduate level. Hermeneutical principles and theological studies will be taught and then applied to study of the Scriptures. This program consists of thirty-six credit hours of classroom, specific and/or independent studies. Pre-requisite: one year of language (biblical or modern), or one year of language will be added to program.

#### **This is the breakdown of core curriculum for the Major in Biblical Studies:**

NTS 501	New Testament Survey & Intro.	3 Credits
THE 561	Systematic Theology I	3 Credits
THE 562	Systematic Theology II	3 Credits
THE 563	Systematic Theology III	3 Credits
THE 661	Biblical Hermeneutics	3 Credits

THE 571	Christian Apologetics	3 Credits
CED 612	Writing Research Papers Across the Curriculum	3 Credits
	Bible Electives	3 Credits
	General Electives	6 Credits
	Thesis	<u>6 Credits</u>
	Total	36 Credits

### **Master of Arts (M.A.) degree in Pastoral Ministry and Counseling**

The objectives of the Master of Arts in Pastoral Ministry and Counseling program is to produce students able to:

- Minister in a support role based upon an ability to serve with a clear biblical and theological foundation
- Understand the nature of the family and to develop ministry strategies from a biblical perspective in light of contemporary culture
- Define strategies for evangelism and church planting
- Support pastors of local churches in matters of leadership and people management
- Have exposure to a variety of communication skills including expository preaching, small-group leadership, teaching, and one-on-one dialogue
- Assess counseling needs and develop listening, guidance, and relational skills

This degree program is designed to prepare the student who will occupy the office of pastor or related church ministry. The various functions, duties, and responsibilities of the pastor will be examined, as well as preparation in dealing with each of these aspects.

This program consists of sixty credit hours of classroom, specific and/or independent studies.

**This is the breakdown of core curriculum for the Major in Pastoral Ministry and Counseling:**

CCO 600	Women: The Misunderstood Majority	3 Credits
CCO 610	Law for the Christian Counselor	3 Credits
CCO 618	Pastoral Counseling	3 Credits
CCO 620	Pastoral Counseling Across Cultures	3 Credits
CCO 622	Mediation	3 Credits
CCO 634	Marriage Counseling	3 Credits
CCO 652	Christian Counseling	3 Credits
HIS 502	History of Christianity I	3 Credits
MIN 501	Homiletics: Moves and Structures	3 Credits
MIN 505	Making of a Leader	3 Credits
MIN 611	Pastoral Theology	3 Credits
MIN 612	Pastoral Care in the Church	3 Credits
THE 661	Biblical Hermeneutics	3 Credits
CED 612	Writing Research Papers	
	Across the Curriculum	3 Credits
	General Electives	6 Credits
	Lab work	6 Credits
	Thesis	<u>6 Credits</u>
	<b>Total</b>	<b>60 Credits</b>

**Master of Arts (M.A.) degree in Christian Counseling**

The objectives of the Master of Arts in Christian Clinical Counseling program is to produce students able to:

- Through the gifts of Christ, minister to persons in need by the power of the Holy Spirit.
- Cultivate competency in human services that can only result from cooperation with the Holy Spirit in obedience to God.
- Develop expertise in the various functions of the counseling, marriage and family or social services within the Christian community.
- Clarify the student’s sense of identity and mission.
- Verify the skills and competency by actual practice of counseling.
- Determine one’s readiness for working in Christian human services.

This program consists of fifty-two credit hours of study, clinical supervision, 600 hours of counseling practicum with an approved Christian counselor or psychologist, and a thesis. Individuals who fulfill the requirements of the program will receive the Master of Arts degree in Christian Counseling.

**This is the breakdown of core curriculum for the Major in Christian Counseling:**

CCO 608	Legal Issues I	3 Credits
CCO 609	Legal Issues II	3 Credits
CCO 610	Law for The Christian Counselor	3 Credits
CCO 616	Diagnostic & Statistical Manual of Mental Disorders	4 Credits
CCO 622	Mediation	3 Credits
CCO 624	Administrative and Organizational Procedures	3 Credits
CCO 626	Statistics	3 Credits
CCO 631	Critical Problems in Children & Youth	3 Credits
CCO 632	Modern Psychotherapies	3 Credits
CCO 634	Marriage Counseling	3 Credits
CCO 652	Christian Counseling	3 Credits
PSY 612	Post-Traumatic Stress Disorders	3 Credits
CED 612	Writing Research Papers Across the Curriculum	3 Credits
	Lab work	6 Credits
	Thesis	<u>6 Credits</u>
	<b>Total</b>	<b>52 Credits</b>

**Master of Arts (M.A.) degree in Religious Education**

The objectives of the Master of Arts in Religious Education program is to produce students able to:

- A knowledge of the abilities and skills which enhance a wholesome teacher- student-parent relationship in working with students identified as at-risk readers in order to develop a case study;

- A knowledge of those skills necessary to recognize and accommodate for individual differences in literacy instruction;
- A knowledge of how to plan, supervise, and enhance programs as a reading consultant;
- A knowledge of and ability to demonstrate effective literacy instructional strategies;
- A knowledge of communicating information about literacy;
- A knowledge of the relationship of literacy skills to subject-matter content areas;
- A knowledge of a broad range of children's and adolescent's literature and how to incorporate this literature into the classroom.
- A knowledge of how to effectively support and mentor educators and serve as a literacy leader.

The goal of this graduate program is to prepare teachers and administrators in the field of Christian Education. Applicants seeking to become involved as teachers and/or administrators in bible schools/colleges or Christian secondary or elementary education should pursue a graduate degree in religious education.

This program consists of thirty-seven credit hours of specific and independent studies. Pre-requisite: One year of language (biblical or modern), or one year of language will be added to program.

**This is the breakdown of core curriculum for the Major in Religious Education:**

CED 503	Teaching for Reconciliation	3 Credits
CED 602	School Business Administration	3 Credits
CED 604	Developmental School Counseling Programs: From Theory to Practice	3 Credits
CED 605	The Principalsip	3 Credits
CED 606	Legal Requirements for Christian Schools	3 Credits
CED 607	Christian Schools: How to Get a School	

	Going and Keep it Growing	3 Credits
CED 609	Secondary Principal's Survival Guide	3 Credits
MIN 511	Team Leadership in Christian Ministry	4 Credits
CED 612	Writing Research Papers	
	Across the Curriculum	3 Credits
	One Elective:	3 Credits
	<b>CED 513</b> Elementary Ed. – <b>or</b> –	
	<b>CED 610</b> Secondary Ed.	
	Thesis	<u>6 Credits</u>
	<b>Total</b>	<b>37 Credits</b>

### **Master of Divinity (M.Div.) Degree**

The objectives of the Master of Divinity program is to produce students able to:

- To produce students competent in their knowledge of the Scriptures and Christian doctrine
- To equip students with professional ministry skills for the service of the church and community
- To encourage students to develop a theology of ministry that validates and supports ministry skills
- To enable students to learn in a setting that values real-life experience by providing convenient and efficient class scheduling
- To facilitate the development of the student's personal spiritual character
- Ultimately, to produce students who are successful in the ministry of Jesus Christ

The Master of Divinity is the basic professional degree for the ministry. It is a balanced foundational program integrating the fields of biblical literature, theological/historical studies, and the practices of ministry. It prepares persons for effective ministry as pastors, church associates, evangelists, chaplains, and a broad variety of ministries. It consists of ninety credit hours of specific and

independent studies. Pre-requisite: One year of beginning Greek. If a student has not taken beginning Greek, this class will be added to the degree program.

**This is the breakdown of core curriculum for the Master of Divinity:**

THE 511	New Testament Theology	3 Credits
THE 512	A Biblical Theology of the Old Testament	3 Credits
THE 561	Systematic Theology I	3 Credits
THE 562	Systematic Theology II	3 Credits
THE 563	Systematic Theology III	3 Credits
THE 571	Christian Apologetics	3 Credits
THE 612	Christian Ethics	3 Credits
THE 661	Biblical Hermeneutics	3 Credits
HIS 502	Church History I	3 Credits
HIS 503	Church History II	3 Credits
LAN 504	Biblical Greek Exegesis I	3 Credits
LAN 505	Biblical Greek Exegesis II	3 Credits
LAN 506	Biblical Greek Exegesis III	3 Credits
LAN 507	Beginning Hebrew I	3 Credits
LAN 508	Beginning Hebrew II	3 Credits
LAN 509	Beginning Hebrew III	3 Credits
MIN 501	Homiletics: Moves & Structures	3 Credits
NTS 523	Pastoral Epistles/NTS 524 Epistles	3 Credits
OTS 511	Pentateuch I	4 Credits
OTS 512	Pentateuch II	4 Credits
CED 612	Writing Research Papers	
	Across the Curriculum	3 Credits
	Bible Electives	12 Credits
	General Electives	7 Credits
	Thesis	<u>6 Credits</u>
	<b>Total</b>	<b>90 Credits</b>

**Master of Divinity (M.Div.) degree (non-biblical languages)**

The objectives of the Master of Divinity program is to produce students able to:

- To produce students competent in their knowledge of the Scriptures and Christian doctrine

- To equip students with professional ministry skills for the service of the church and community
- To encourage students to develop a theology of ministry that validates and supports ministry skills
- To enable students to learn in a setting that values real-life experience by providing convenient and efficient class scheduling
- To facilitate the development of the student's personal spiritual character
- Ultimately, to produce students who are successful in the ministry of Jesus Christ

The Master of Divinity degree without biblical languages is a terminal degree. This degree is for those who are interested in a degree to prepare them for the pastorate, but not able to take the biblical languages (i.e., Hebrew and Greek). This program of study is a foundational degree for those interested in the pastorate; associated ministries in the church; missionary services; evangelistic work; chaplaincy; and other ministry positions. It consists of ninety credit hours of specific and independent studies. Pre-requisite: A bachelor's degree from an approved institution.

**This is the breakdown of core curriculum for the Master of Divinity (non-biblical languages):**

THE 511	New Testament Theology	3 Credits
THE 512	A Biblical Theology of the Old Testament	3 Credits
THE 561	Systematic Theology I	3 Credits
THE 562	Systematic Theology II	3 Credits
THE 563	Systematic Theology III	3 Credits
THE 571	Christian Apologetics	3 Credits
THE 612	Christian Ethics	3 Credits
THE 661	Biblical Hermeneutics	3 Credits
HIS 502	Church History I	3 Credits
HIS 503	Church History II	3 Credits
MIN 501	Homiletics: Moves & Structures	3 Credits

NTS 523	Pastoral Epistles/NTS 524 Epistles	3 Credits
OTS 511	Pentateuch I	4 Credits
OTS 512	Pentateuch II	4 Credits
CED 612	Writing Research Papers	
	Across the Curriculum	3 Credits
	New Testament Electives	12 Credits
	Old Testament Electives	15 Credits
	General Electives	7 Credits
	Thesis	<u>6 Credits</u>
	<b>Total</b>	<b>90 Credits</b>

### **Master of Science (M.S.) degree in Christian Clinical Counseling**

The objectives of the Master of Science in Christian Clinical Counseling program is to produce students able to:

- Through the gifts of Christ, minister to persons in need by the power of the Holy Spirit.
- Cultivate competency in human services that can only result from cooperation with the Holy Spirit in obedience to God.
- Develop expertise in the various functions of the counseling, marriage and family or social services within the Christian community.
- Clarify the student's sense of identity and mission.
- Verify the skills and competency by actual practice of counseling.
- Determine one's readiness for working in Christian human services.

An applicant should have earned a Bachelor's degree in Christian Clinical Counseling or a related field and should have a minimum of five years full-time, paid occupational/life learning experience related to the Psychology Major.

### **This is the breakdown of core curriculum for the Master of Science in Clinical Christian Counseling:**

PSY 501	Developmental Psychology	3 Credits
PSY 503	Human Sexuality	3 Credits
PSY 505	Psychopathology	3 Credits

PSY 507	Cross Cultural Morals and Values	3 Credits
PSY 509	Theories of Marriage, Family, and Child Counseling	3 Credits
PSY 511	Professional Ethics and the Law	3 Credits
PSY 512	Introduction to Psychology and Counseling	3 Credits
PSY 513	Inter-Personal Communications	3 Credits
PSY 515	Applied Psychotherapeutic Techniques of Marriage, Family & Child Counseling	3 Credits
PSY 517	Alcohol and Chemical Substance Abuse	3 Credits
PSY 519	Psychology of Adult Development and Aging	3 Credits
PSY 523	Career Planning	3 Credits
PSY 525	Counseling Systems and Techniques	3 Credits
PSY 527	Assessment Techniques	3 Credits
BAM 515	Organizational Behavior	3 Credits
CED 612	Writing Research Papers Across the Curriculum	3 Credits
	Electives	6 Credits
	Thesis	<u>6 Credits</u>
	Total	60 Credits

### **Doctoral Degrees**

The doctoral degrees are the culmination of seminary studies. The doctoral degree is a professional degree, specifically designed to equip the prospective student in the areas of pastoral, evangelistic, missiology, and seminary teaching ministry, counseling, and Christian psychology.

#### **Design of the Doctoral Program**

Historically, in Europe, the doctorate degree was given primarily to men who were educators in the universities, or in the churches. These early doctorates were based predominantly on the completion of studies by these men while they were engaged in their respective vocations. These men would complete their studies under one or two professors or qualified individuals working under the auspices of the university. On entering a doctoral program, the student would either choose or be assigned to a faculty advisor who would oversee his reading, research, and writing projects. Most of these courses were

completed by independent study. Having completed his courses of study, the student would be given oral or written examinations for evaluating his knowledge of the subject matter covered in the courses of study assigned to him. With a satisfactory examination, the student would then proceed to write his dissertational project. Once the dissertation had been completed, the student would then submit the project to his advisor and the university. The student would then be assigned an appointed time at which he would give an oral defense of the dissertation. On acceptance of the completed project and defense, the student would be awarded the distinct honor of *Doctor*. These same practices are to a lesser degree still being carried on today in the European schools.

The doctoral programs of South Florida Bible College & Theological Seminary have been designed generally on the structure and format of the European system. Each degree offers the flexibility to accommodate the needs of individual students, without compromising academic standards.

### **The Final Assessment**

The Final Assessment of each candidate's records offers the Doctoral Review Committee an opportunity to review and assess the results of all completed course work assignments, as well as the dissertation portion of each candidate's Program. The Final Assessment is intended to determine whether the candidate's demonstrated level of competence and learning outcomes are, in fact, comparable to those expected from a candidate in a more traditional setting.

As a vital part of the Final Assessment process, the candidate will be asked to present himself/herself before the Committee Chairman and/or selected committee members for the purpose of orally responding to committee member questions as they pertain to the candidate's dissertation. Historically, in completing the Final Assessment portion before the committee, the graduate considered this oral examination as a time of sharing and exchange of ideas and concepts in which both the candidate and faculty benefited greatly.

On successful completion of the review and assessment, the SFBC&TS candidate will receive immediate acknowledgment, by letter, of satisfaction of all graduation requirements. A formal

*Doctoral Review Committee Report* will be placed in the candidate's records. The diploma and an official transcript will be mailed to him on receipt from the engraver. The process requires approximately four weeks.

## **Licenses and Credentials**

The college's degree programs are not designed to meet any particular local, state, or national licensing or credentialing laws, nor to meet any requirements established by any private, independent, or professional associations. Prospective students are advised to check with their respective states, school districts, professional associations and government agencies when licensing and/or credentials are the eventual objective of the prospective student.

It should be noted, however, that the college's academic requirements for the doctoral degree program in Clinical Christian Counseling have been designed to essentially correspond to those set forth by the American Psychological Association.

## **Doctor of Religious Education**

This program of study consists of thirty credit hours of specific and independent studies. The goal of this graduate program is to prepare teachers and administrators in the field of religious education. Applicants are seeking to become teachers and/or administrators in bible schools/colleges or Christian secondary or elementary education.

## **Program Requirements**

1. Thirty credit hours of directed and independent studies that include documented research and reading of 20,000 pages (i.e., a minimum bibliography of sixty books and journal articles).
2. The dissertation must be typewritten, double spaced, and not less than 150 pages, covering a topic in the student's field of study.

## **Doctor of Philosophy (Ph.D.) in Christian Thought and Theology**

This program of study consists of sixty credit hours of specific and independent studies. The seminary Ph.D., is an academic degree to advance the students' knowledge in religion. The student must have a

background in hermeneutics, apologetics, theology, philosophy, and church history.

### **Program Requirements**

1. Sixty credit hours of directed and independent studies that include documented research and reading of 20,000 pages (a minimum bibliography of fifty books).
2. The dissertation must be typewritten, double spaced, and not less than 150 pages, covering a topic in the student's field of study.

### **Doctor of Philosophy (Ph.D.) in Christian Counseling**

This program of study consists of forty-two credit hours of study and counseling practicum. The student must hold a masters degree in a related field of study and have a minimum 600 hours of clinical experience.

### **Program Requirements**

1. Forty-two credit hours of directed and independent studies that include documented research and reading of 20,000 pages (i.e., a minimum bibliography of sixty books and journal articles).
2. Dissertation must be typewritten, double spaced, and not less than 150 pages, covering a topic in the student's field of study.
3. Two thousand hours of internship with a mental health provider; i.e., licensed Christian Counselor, psychologist, etc., approved by the Provost Office.

### **Doctor of Philosophy (Ph.D.) in Christian Marriage and Family Counseling**

This program of study consists of sixty credit hours of study and counseling practicum. The student must hold a masters degree in a related field of study, have a minimum of one year, full time post-masters clinical experience.

### **Program Requirements**

1. Sixty credit hours of directed and independent studies that include documented research and reading of 20,000 pages (i.e., a minimum bibliography of sixty books and journal articles).

2. The dissertation must be typewritten, double spaced, and not less than 150 pages, covering a topic in the student's field of study.
3. Two thousand hours of internship with a mental health provider; i.e., licensed Christian counselor, psychologist, etc., approved by the Provost Office.

### **Doctor of Ministry (D.Min.) Degree**

The Doctor of Ministry program is designed for pastors, counselors, and related full time ministries. The Doctor of Ministry program is thirty credit hours. Pre-requisite: a master's degree in Biblical Studies.

#### **Program Requirements**

1. Thirty credit hours of directed and independent studies that include documented research and reading of 20,000 pages (i.e., a minimum bibliography of sixty books and journal articles).
2. The dissertation must be typewritten, double spaced, and not less than 150 pages, covering a topic in the student's field of study.

### **Doctor of Philosophy (Ph.D.) in Christian Clinical Counseling**

This program of study consists of sixty credit hours of study and practicum. The student must hold a masters degree in a related field of study, have a minimum of seven years of full-time, paid, occupational life learning experience related to the counseling major.

#### **Program Requirements:**

PSY 502	History and Systems of Psychology	3 Credits
PSY 504	Personality Theory	3 Credits
PSY 506*	Abnormal Psychology	3 Credits
PSY 508	Counseling Psychology	3 Credits
PSY 608	Organizational Psychology	3 Credits
PSY 610	Social Psychology	3 Credits
PSY 613	Psychology of Human Growth and Development	3 Credits
PSY 614	Child Development	3 Credits
PSY 616	Family Therapy: An Overview	3 Credits
	Research Methods	3 Credits
	Dissertation	<u>30 Credits</u>
	<b>Total</b>	<b>60 Credits</b>

\*Pre-requisite PSY-505

Thirty credit hours of directed and independent studies that include documented research and reading of 20,000 pages (i.e., a minimum bibliography of sixty books and journal articles) are required.

The dissertation must be typewritten, double spaced, and not less than 150 pages, covering a topic in the student's field of study.

## Graduate Course Descriptions

### Course Numbering System

Courses are numbered 500, 600, 700, and 800, indicating the order that they are usually taken.

**BAM 515 Organizational Behavior** **Credits: 3**  
Combines text, readings, self-learning exercises, group participation exercises, and cases. Develops the ability to understand, interpret, and predict the behavior of people working in organizations.

**CCO 600 Women: The Misunderstood Majority** **Credits: 3**  
A study of contemporary concerns in counseling women. An exploration of the theories of counseling and mentoring women.

**CCO 604 Biblical Basis of Christian Counseling** **Credits: 3**  
The core of what Christian counselors must know to be truly effective in helping others – a practical, working knowledge of Scripture and the basics of the Christian faith.

**CCO 606 Broken Promises** **Credits: 3**  
About one in ten marriage counseling cases involves an affair. A guide to understanding, healing, and preventing affairs in Christian marriages.

**CCO 607 Faithful Parents Faithful Kids** **Credits: 3**  
Gives a strategy for passing the baton of faith from those who have done it to the next generation. A good study guide for parents.

**CCO 608 Legal Issues I** **Credits: 3**  
Explores: Preparing for court appearances; law and management of a counseling agency or private practice; the Counselor as expert witness;

and confidentiality and privileged communications. The first of two courses.

**CCO 609 Legal Issues II** **Credits: 3**

Explores: The danger-to-self-or-others; exceptions to confidentiality; third-party payments; legal issues in clinical supervision; and avoiding counselor malpractice. Pre-requisite: CCO-608.

**CCO 610 Law for The Christian Counselor** **Credits: 3**

Helps the Christian counselor to discern between wrong and right in the counseling ministry: To recognize boundaries and to avoid crossing them.

**CCO 616 Diagnostic & Statistical Manual of Mental Disorders** **Credits: 4**

Explains diagnostic and statistical codes currently in use by the medical field. These codes are used for diagnosis and for receiving payments from insurance companies for patient care.

**CCO 618 Pastoral Counseling** **Credits: 3**

Focuses on the centrality of the pastoral relationship, reclaiming pastoral counseling as a legitimate ministry of the church. Shows that the pastoral relationship is common to both the generalist and the specialist in counseling, and explains how this concept of relational humanness is the norm for Christian pastoral counseling.

**CCO 620 Pastoral Counseling Across Cultures** **Credits: 3**

An in-depth exploration of the psychological, cultural, therapeutic, and theological complexities of doing counseling and psychotherapy in an increasingly diverse society.

**CCO 622 Mediation** **Credits: 3**

A study of family mediation as it relates to dispute resolution within the family. Explains how to use a third party to help solve family dysfunction. Useful for families and church situations as well. Topics include: Getting Past No and Conflict Resolution.

**CCO 624 Administrative and Organizational Procedures** **Credits: 3**

How to set up a private practice. Discusses tactics, techniques, and tools for successful practice development.

**CCO 626 Statistics****Credits: 3**

Develops a firm grasp of statistics and integrates it with articles and research reports found in behavioral science journals. Creates intelligent consumers of scientific information by teaching basic skills for analyzing data.

**CCO 631 Critical Problems in Children and Youth****Credits: 3**

This course covers the strong-willed child and the methods used to discipline the child. Covers areas of sibling rivalry, hyperactivity, and barriers to learning.

**CCO 632 Modern Psychotherapies****Credits: 3**

Appraises each of the current major psychotherapy theories in the mental health field from the perspective of evangelical Christianity. This course will be of invaluable assistance to pastors, teachers, students of psychology, Christian psychologists and counselors.

**CCO 634 Marriage Counseling****Credits: 3**

Presents an integrated, biblically based theory of marriage and marriage therapy with analysis at three levels: the individual, the couple, and the family. Gives a thorough overview of the assessment process including practical, workable guidelines for realistic, mutually agreeable goals for counselor and client.

**CCO 640 Dimensions of Forgiveness****Credits: 3**

The study of forgiveness is a new approach to an age-old problem – a rapidly expanding field that can demonstrate, through scholarly research, the practical steps and benefits of the process of forgiveness in our homes, in our communities, and in our world.

**CCO 652 Christian Counseling****Credits: 3**

A practical guide for Christian counselors, pastors, and lay counselors. Presents various cases and examines them in terms of what the Bible says about the problem. Practical, relevant, useful, and up-to-date information for counseling.

**CCO 664 Portrait of a Family****Credits: 3**

Takes a look at the institution of marriage and the family in contemporary society. Explore a variety of societal factors that have resulted in the mosaic of family forms existing today: single-parent

families, stepfamilies, families without children, dual-worker marriages, in addition to the traditional style family.

**CCO 667 Marriages and Families** **Credits: 3**

Presents methodological and theoretical foundations of the study of the family and the choices they make in today's society.

**CCO 669 Counseling & Marriage** **Credits: 3**

Shows the need for marriage counseling by and for Christians.

**CED 503 Teaching for Reconciliation** **Credits: 3**

The foundations and practice of Christian Educational Ministry.

**CED 513 Elementary Education** **Credits: 3**

This course covers the fundamentals of elementary education with a focus on teaching techniques.

**CED 602 School Business Administration** **Credits: 3**

Sets forth the rationale for the function of school business administration and describes the concepts and practices necessary to implement it.

**CED 604 Developmental School Counseling Programs:From Theory to Practice** **Credits: 3**

This course of study will give the student an understanding of how human development occurs and will suggest guidelines and strategies for promoting positive development. This course will provide the necessary information to establish, implement, and manage a new guidance program or improve an existing one. Also included in this course will be Developing and Managing Your School Guidance Program.

**CED 605 The Principalship** **Credits: 3**

The practice and problems of being a principal.

**CED 606 Legal Requirements for Christian Schools** **Credits: 3**

Provides a basic legal knowledge upon which a Christian school can be established and operated. Topics include: Recruiting Strategies for Christian Schools.

**CED 607 Christian Schools: How to Get a School Going and Keep it Growing** **Credits: 3**

Provides information vital for the formation of a strong Christian school ministry.

**CED 609 Secondary Principal's Survival Guide** **Credits: 3**

Insights into the successful management of secondary school administration. Stresses practical techniques for successful school administration.

**CED 612 Writing Research Papers Across the Curriculum** **Credits: 3**

Preparation for writing college papers.

**HIS 501 American Church History** **Credits: 3**

Explores the Christian founding of America. The recent secularization of society will also be examined.

**HIS 502 Church History I** **Credits: 3**

A detailed study of the history of the Christian church. Covers the Pentecost, the rise of the Papacy, and the Middle Ages up to the Reformation. The first of two courses.

**HIS 503 Church History II** **Credits: 3**

Examines the Reformation, its major personalities and doctrines and the time period from the Reformation until the present. Prerequisite: HIS 502.

**HRM 501 Human Resource Management I** **Credits: 3**

Explores organization behavior, phases of team development, nature of team members, effective communication, and many other phases of team development.

**HRM 502 Human Resource Management II** **Credits: 3**

Examines leadership on many different levels. Addresses resolving difficulties, surviving dangers, communicating, making an impact, excelling as a leader, and much more.

**LAN 504 Biblical Greek Exegesis I** **Credits: 3**

An introduction to translating from the Greek New Testament. Translations of whole books and doctrinal themes will make up the bulk of the study. The first of three courses. Pre-requisite: 1 year of Greek.

**LAN 505 Biblical Greek Exegesis II** **Credits: 3**  
The second course of Greek Exegesis. Pre-requisite: LAN 504.

**LAN 506 Biblical Greek Exegesis III** **Credits: 3**  
The third course of Greek Exegesis. Pre-requisite: LAN 505.

**LAN 507 Beginning Hebrew I** **Credits: 3**  
A study in Hebrew grammar designed to promote a better understanding of the Word of God and the ability to share that understanding with others. A necessary tool for ministry.

**LAN 508 Beginning Hebrew II** **Credits: 3**  
The second course in Hebrew grammar. Pre-requisite: LAN 507.

**LAN 509 Beginning Hebrew III** **Credits: 3**  
The third course in Hebrew grammar. Pre-requisite: LAN 508.

**LAN 513 Hebrew Exegesis I** **Credits: 3**  
Each semester the student will exegete either a book in the Old Testament, or Scriptures dealing with certain doctrinal topics. The first of three courses. Pre-requisite: One year of Hebrew.

**LAN 514 Hebrew Exegesis II** **Credits: 3**  
The second course in Hebrew Exegesis. Pre-requisite: LAN 513.

**LAN 515 Hebrew Exegesis III** **Credits: 3**  
The third course in Hebrew Exegesis. Pre-requisite: LAN 514.

**MIN 501 Homiletics: Moves and Structure** **Credits: 3**  
A study in homiletics, the preparing of sermons and teachings. Examines the fundamentals of various subject treatments, organization of material, and delivery.

**MIN 503 Missions** **Credits: 3**  
An introduction to the history and potential of the World Christian Movement for the future pastor or layman.

**MIN 504 Personal Evangelism** **Credits: 3**  
Prepares for witnessing on a personal level. Includes practical aspects of evangelism.

**MIN 505 Making of a Leader** **Credits: 3**  
Challenges deep thinking on biblical mandates, parables, and principles. Leads to exciting new truths and spiritual insights.

**MIN 511 Team Leadership in Christian Ministry** **Credits: 4**  
Explores Biblical philosophy of church education, qualities of leadership, roles and responsibilities of church leaders, church administration and personnel, human relations and communication, and training leaders.

**MIN 601 Church Evangelism** **Credits: 3**  
Prepares for practicing evangelism in the Church setting. Includes the introduction to various denominational evangelism courses.

**MIN 602 Inter-Cultural Relationship** **Credits: 3**  
An introduction to the various ways people interact with other cultures and how to apply their interactions to a ministry.

**MIN 604 Management: A Biblical Approach** **Credits: 3**  
Christian leaders often manage workers based on their extensive training in theology, but have little training in management, or they have adopted practices from the secular business world, despite its inconsistency with the Word of God. Neither approach will do.

**MIN 611 Pastoral Theology** **Credits: 3**  
Studies those theologies unique and important in the fulfilling of the pastoral office.

**MIN 612 Pastoral Care in the Church** **Credits: 3**  
Deals with universal human experiences and offers guidance across national, ethnic, and cultural lines.

**MIN 613 The Supervision of Pastoral Care** **Credits: 3**  
Clinical supervision in pastoral care and all aspects of supervision in the ministry.

**MIN 623 Youth Ministry** **Credits: 3**  
Deals with how to minister to today's youth.

**NTS 501 New Testament Survey and Introduction** **Credits: 3**  
A general book-by-book overview, introduction, and survey of the New Testament, giving historical and social surroundings during New

Testament times. Develops a good understanding of the social and political setting during the time of Jesus' ministry.

**NTS 523 Pastoral Epistles** **Credits: 3**

A thorough study of the epistles to Timothy and Titus, with a view to pastoral ministry.

**NTS 524 General Epistles** **Credits: 3**

A study in the general epistles of the New Testament.

**NTS 567 Revelation** **Credits: 3**

Explores the only prophetic book of the New Testament.

**OTS 501 Old Testament Survey and Introduction** **Credits: 3**

Provides a general overview, introduction, and survey of the Old Testament, giving an historical purpose, a doctrinal purpose, and a Christological purpose for each book.

**OTS 503 Old Testament Biblical Backgrounds  
and Archaeology** **Credits: 3**

An introduction to archaeological methods used by the Biblical archaeologist: the languages, cultures, and societies of the Old Testament time period.

**OTS 511 The Pentateuch I** **Credits: 4**

The Pentateuch consists of the first five books of the Bible: Genesis, Exodus, Leviticus, Numbers, and Deuteronomy. These books lay the foundation of God's written revelation of Himself and His purpose for mankind. The first of two courses.

**OTS 512 The Pentateuch II** **Credits: 4**

A study of the Pentateuch continued. Pre-requisite: OTS 511.

**OTS 513 Early Israeli History** **Credits: 4**

The Historical Books consist of Joshua, Judges, I Samuel, and II Samuel. They describe the early history of Israel as a nation and the anointing of the first kings of Israel.

**OTS 514 The Kingdom Period** **Credits: 4**

The Kingdom Period consists of the books I & II Kings, and I & II Chronicles. These books describe the conditions and changes within

the Israeli Nation during the years of different kings of both the Northern and the Southern Kingdoms.

**OTS 515 The Postexilic Period** **Credits: 4**

The Postexilic Period consists of the books Ezra, Nehemiah, and Esther. These books cover the period after Israel's exile, and the conditions of the Israeli Nation during that period.

**OTS 516 Old Testament Poetry I** **Credits: 3**

Presents the Books of Job, Proverbs, Ecclesiastes, and The Song of Solomon as poetry. The first of two courses.

**OTS 517 Old Testament Poetry II** **Credits: 3**

The poetry of The Book of Psalms. Pre-requisite: OTS 516.

**OTS 518 Old Testament Prophets I** **Credits: 3**

An introduction to the Books of Prophecy and the prophets, Jonah, Amos, Hosea, and Isaiah. The first of three courses.

**OTS 519 Old Testament Prophets II** **Credits: 3**

The prophets Micah, Nahum, Zephaniah, Habakkuk, and Jeremiah. Pre-requisite: OTS 518.

**OTS 520 Old Testament Prophets III** **Credits: 3**

The prophets Ezekiel, Daniel, Haggai, Zechariah, Malachi, Obadiah, and Joel. Pre-requisite: OTS 519.

**OTS 559 Ruth** **Credits: 3**

A study in the book of Ruth and its relevance.

**OTS 562 Daniel** **Credits: 4**

Presents the book of Daniel in constant reference to the prophetic statements of our Lord, the New Testament apostolic writings, and the prophets of the Old Testament. Daniel is the great apocalyptic book of the Old Testament and unquestionably the key to all biblical prophecy.

**OTS 569 Zechariah** **Credits: 3**

The post-exilic prophetic book of Zechariah.

**PHS 502 Philosophy and the Christian Faith** **Credits: 3**

An examination of the different interpretations of philosophy and the Christian faith from the Reformation to the present day. Also a brief look at medieval philosophy.

**PSY 501 Developmental Psychology** **Credits: 3**

Presents the concepts and preoccupations of lifespan developmental psychology, its most important discoveries, its controversies, its puzzles, and its promises.

**PSY 502 History and Systems of Psychology** **Credits: 3**

The story, movement, and development of psychology.

**PSY 503 Human Sexuality** **Credits: 3**

Develops an understanding of the challenges, complexities, and wonder of human sexuality.

**PSY 504 Personality Theories** **Credits: 3**

Presents the theories of personality and the various tests used by personologists.

**PSY 505 Psychopathology in Adulthood** **Credits: 3**

The first of two courses. Part I presents a comprehensive examination of nosology and diagnosis, epidemiology, genetics, psychobiology, social learning and child development, and a sociological perspective of abnormal behavior, with the focus on antisocial behavior and violence. Part II discusses major disorders, such as schizophrenia.

**PSY 506 Abnormal Psychology** **Credits: 3**

An introduction to the diagnosis of psychopathology. Includes schizophrenia, mood disorders, anxiety disorders, reactions to stress, substance abuse, interpersonal disorders, and developmental disorders such as hyperactivity, and bulimia. Pre-requisite: PSY 505.

**PSY 507 Cross Cultural Morals and Values** **Credits: 3**

A comprehensive approach to counseling the culturally diverse.

**PSY 508 Counseling Psychology** **Credits: 3**

Stresses the uniqueness of counseling psychology and also gives attention to clarifying its links to various educational and psychological specialties. Designed to train counselors in various counselor-

education and counseling-psychology programs. Pre-requisite: PSY 507.

**PSY 509 Theories of Marriage, Family and Child Counseling**

**Credits: 3**

The beginning family therapist will find a helpful framework for translating diverse models of family therapy with manageable skills and principles. Integrates the major models of family therapy with assessment and treatment phases in a “how to” that are compatible with traditional reviews of family therapy theories while providing direction to entry-level clinicians.

**PSY 510 Psychological Testing**

**Credits: 3**

Discusses the most widely used tests in educational, industrial, clinical, and health settings. Features real case studies that demonstrate the uses and misuses of psychological testing today.

**PSY 511 Professional Ethics and the Law**

**Credits: 3**

A preparatory class that encourages students to maintain a proper business and professional ethic that falls within our society’s legal bounds.

**PSY 512 Introduction To Psychology**

**Credits: 3**

An introduction to Christian Psychology and its practical applications to pastors, missionaries, and educators as well as counselors. Provides general information about basic theories concerning historical systems of psychology and counseling.

**PSY 513 Inter-Personal Communications**

**Credits: 3**

Readings, exercises and projects in dyadic communication. Analysis of interpersonal interaction with focus on message variables.

**PSY 515 Applied Psychotherapeutic Techniques of Marriage, Family and Child Counseling**

**Credits: 3**

A systemic approach to family therapy. Students gain knowledge of the theoretical framework on which much of family therapy is based.

**PSY 517 Alcohol and Chemical Substance Abuse**

**Credits: 3**

Presents several workable systems of family therapy for substance abusers.

**PSY 519 Psychology of Adult Development  
and Aging**

**Credits: 3**

Addresses the many issues of growing older such as the physiological changes, health, memory, intelligence, personality and moral development, relationships; psychopathology and treatment, and dying and bereavement.

**PSY 523 Career Planning**

**Credits: 3**

Career planning: career awareness, self-study, and career decision-making.

**PSY 525 Counseling Systems and Techniques**

**Credits: 3**

Shows the basic knowledge regarding a wide range of strategies, techniques, and/or approaches that must be considered a necessary component for resolving individual and family problems.

**PSY 527 Assessment Techniques**

**Credits: 3**

Explains how to use or construct psychological tests and interpret test scores and scales. Requires an understanding of college algebra and some familiarity with elementary statistics.

**PSY 608 Organizational Psychology**

**Credits: 3**

Shows the proper balance between research and the applications-oriented field of organizational behavior.

**PSY 610 Social Psychology**

**Credits: 3**

Discusses all the major methods of social research. Emphasizes an understanding of the theoretical logic behind the research process and demonstrating preferred techniques. Helps to see methods as a way of thinking and gathering evidence.

**PSY 612 Post-Traumatic Stress Disorders**

**Credits: 3**

Shows how to recognize and treat this disorder.

**PSY 613 Psychology of Human Growth and  
Development**

**Credits: 3**

An overview and introduction to central issues from an historical perspective. Gives a broad perspective of the implications of meta-theoretical issues for developmental theory and research.

**PSY 614 Child Development****Credits: 3**

Basic research strategies to investigate child development, knowledge of the sequence of child development, and the processes that underlie it, and an appreciation of the impact of context and culture on child development.

**PSY 616 Family Therapy: An Overview****Credits: 3**

A balanced presentation of the evolving viewpoints, perspectives, values, and intervention techniques, as well as the ethical and other professional issues considered to be of the greatest relevance and immediacy to today's students.

**PSY 620 Psychology and the Legal System****Credits: 3**

Develops an understanding of how psychology can be used to help clarify the basic dilemmas that persist in the legal system, whether it is the training of lawyers, the punishment prescribed by judges, or the rights of mental patients. Challenges one to think beyond the concrete facts to the ethical, moral, legal, and psychological "gray areas" of the law as they touch life.

**PSY 634 Marriage Counseling****Credits: 3**

Integrates biblically based theory of marriage and marriage therapy with analysis at three levels: the individual, the couple, and the family. A thorough overview of the assessment process including practical, workable guidelines for realistic, mutually agreeable goals for counselor and client.

**THE 511 New Testament Theology****Credits: 3**

An examination of the theological patterns of thought in the New Testament. Special emphasis given to the development of theological dogmas in the various writings of the Apostles.

**THE 512 A Biblical Theology of the Old Testament****Credits: 3**

A progressive journey through the Old Testament, from the Pentateuch to prophecy, and from hymns of praise to words for wise living. Examines the books for their theological content and emphasis.

**THE 514 Old Testament Theology: Its History, Method, and Message** **Credits: 3**

An examination of the theological patterns of thought in the Old Testament, defining Old Testament theology and its relationship to the New Testament.

**THE 551 Reformation History and Theology** **Credits: 3**

A study of the history and theology of the Reformation.

**THE 553 Theology of Martin Luther** **Credits: 3**

A comprehensive overview of the basic elements of Luther's theological work.

**THE 561 Systematic Theology I** **Credits: 3**

The first of three courses, which examine every Bible doctrine. Topics explored: God, the world, and redemption, with all doctrines related to them.

**THE 562 Systematic Theology II** **Credits: 3**

Explores salvation, the Holy Spirit, and Christian living, with all related doctrines examined in detail.

**THE 563 Systematic Theology III** **Credits: 3**

An examination of the doctrine of the church, its power, purpose, offices, ministry, and sacraments, and the Doctrine of Last Things.

**THE 571 Christian Apologetics I** **Credits: 3**

Designed to help the layperson defend his Christian faith effectively. Supplies answers to the many questions with which the layperson is regularly confronted.

**THE 572 Christian Apologetics II** **Credits: 3**

A study on historical defenses for the validity of the Christian faith.

**THE 612 Christian Ethics** **Credits: 3**

A survey of the major Christian answers to ethical questions confronting the Christian from biblical times to the present. Includes the proper use of Biblical Law and an intensive study into the current problems of society, together with their historical background. Emphasis also given to the study of Christian reconstruction.

## **THE 661 Biblical Hermeneutics**

**Credits: 3**

Develops an understanding of the principles and strategies for the historico-grammatical interpretation, that is, the “literal” interpretation of Scripture.

### **Fee Schedules**

All fees must be paid in U.S. Dollars.

#### **Student Loans**

South Florida Bible College & Theological Seminary (SFBC&TS) is approved for student loans through **SLM Financial** (a Sallie Mae Company). To apply, visit their web site at <http://www.slmfinancial.com>. SFBC&TS' **School Code** is 606598 with a **Branch Code** of 00 (zero-zero).

#### **Application Fee**

This \$35.00 fee is non-refundable, whether the student is applying for a degree or non-degree program. The fee is to be submitted with the initial application. No application will be processed until the fee is paid.

#### **Registration Fee \$75.00**

This fee is non-refundable and is paid once, whether the student is applying for a degree or non-degree program. The fee is to be submitted with the initial application. Registration remains in effect unless the student becomes inactive. A new registration fee must be paid for a student to become active again. “Inactivity” is defined as follows:

**Commuters:** Must apply for re-enrollment within thirty days of the completion of a degree program.

**Distance Learners:** Must apply for re-enrollment within ninety days of the completion of a specific group or courses or segment of a degree program.

#### **Graduation Fee**

These are program related.

<b>Associate Degree</b>	\$185.00
<b>Baccalaureate Degree</b>	\$185.00
<b>Graduate Degree</b>	\$185.00

### **Transfer Credits**

These are based on the following:

Less than 30 credits	\$ 50.00
30 to 60 credits	\$100.00
61 to 90 credits	\$150.00
More than 90 credits	\$200.00

### **Assessed Credits**

Review <i>Life Learning Portfolio</i> Fee	\$75.00
Assessing Life Learning Credit Fee	\$70.00 per credit hour
Challenge Examination Fee	\$90.00 per credit hour

**NOTE:** A six-month payment plan is available for the *Life Learning Experience* option; however, credits will *not* be applied to student transcripts until *all* fees are paid in full.

### **Audit Fee US-\$40.00 per credit hour**

Students may choose to audit a class for personal enrichment.

**Binding Fees:** \$ 40.00 per book paid to SFBC&TS.

**Tuition Fees:** \$130.00 per credit hour  
\$145.00 Counseling per credit hour  
\$160.00 Behavioral Sciences per credit hour

**On-Line Fees:** \$ 75.00 per course

The tuition fees do not include the primary textbook, workbook, or reference reading materials. Additional book fees will be charged upon registration, based on the particular course criteria.

A 10% cash discount is available for the entire program paid in full in advance. Student must take a minimum of thirty credit hours to be eligible. Inquire upon enrollment.

### **Doctoral Dissertation Fees**

To cover administrative and review expenses, all doctoral dissertations proposals must be submitted with a **US-\$450.00 fee**.

## **Board of Directors**

### **Robert E. Boutwell, Esquire** *Chairman of the Board*

Attorney Boutwell holds a B.A. degree from the University of Hartford, and a *Juris Doctor* law degree from the University of Notre Dame. In 2005, he received an honorary *Doctor of Divinity* degree from South Florida Bible College & Theological Seminary (SFBC&TS) for his outstanding and generous contributions to the college and seminary. Attorney Boutwell was admitted to the Connecticut Bar in 1974 and the Florida Bar in 1977. He is a full-time general practice attorney in the City of Deerfield Beach with a practice concentration in real estate, estate planning, and probate and small business representation. In addition, Attorney Boutwell has taught at SFBC&TS in the course areas of business and law. He has served as a guest preacher at a number of Deerfield Beach area churches. Attorney Boutwell has provided extensive pro bono representation for local area churches as well as having served as a volunteer with Habitat for Humanity, Broward Lawyer's Care, and Guardian Ad Litem.

### **Ms. Oonagh Bell** *Director & Secretary*

Mrs. Oonagh Bell has been with a local realty management company for the past ten years, and currently serves as the Office Manager. The company specializes in the acquisition, construction, renovation, leasing and the management of commercial office buildings; condominium units; commercial condominiums; retail space; and residential real estate. Ms. Bell also owns and operates Ndolo Fashions, a company that manufactures Ghanaian and Nigerian apparel for men and women. Ms. Bell previously served as a youth counselor at the Hopewell Missionary Baptist Church in Pompano Beach, Florida, and is a member of the Women's Ministry.

### **Dr. Joseph Guadagnino** *President and CEO*

Dr. Guadagnino is the President and Chief Executive Officer of South Florida Bible College & Theological Seminary, which he founded in

1985. He holds a Master of Arts in Christian Studies from Whitefield Theological Seminary; a Doctorate of Divinity from North American School of Theology; and a Ph.D. in Theology from Faith Theological Seminary.

**Dr. Gary G. Cohen**  
*Director*

Dr. Gary G. Cohen is President Emeritus of Cohen Theological Seminary, Torrance, California and Seoul, Korea. After graduating from Temple University of Philadelphia with a BSEd, he taught high school biology and chemistry at Philadelphia's Germantown High School, and physics at Shelton College, Ringwood, NJ. He then graduated from Faith Theological Seminary, Mdiv and STM, and received the ThD from Grace Theological Seminary, Winona Lake, Indiana. In 1989 the LittD was conferred upon him for his writings, including *Hosea-Amos*, *Understanding Revelation*, *The Horsemen Are Coming*, and *Weep Not for Me*. Articles by him appear in *Zion's Fire* and other periodicals. Dr. Cohen was one of the translators of the *New King James Bible*, and did editorial work on the *Red Letter King James Bible*, and contributed articles for the *Christian Life Bible* and the *Kirban Prophecy Bible*. His articles on Hebrew and Greek words appear in the *Old Testament Theological Word Book* and *The Complete Bible Library*. Dr. Cohen is a retired Army Reserve Chaplain (COL), and a graduate of the USAF Air War College. He also served as pastor of two churches, and as president of Graham Bible College and Clearwater Christian College. In 1994, with the help of his family, he built the prototype for the Model of Jerusalem now housed in Orlando, FL at the Holyland Experience.

**Mrs. Dolores King-St. George**  
*Director*

Dolores King-St. George is General Manager of WAFG Radio in Fort Lauderdale, Florida. She has over 30 years experience in business management, primarily in media for newsprint, television, and radio, along with private business, marketing, and advertising consulting. Mrs. King-St. George has served on numerous committees and boards for secular Chambers of Commerce and non-profit organizations, as well as the American Chamber of Christians in Business. She served on the

Diaconate board for Plantation Community Church, on the curriculum committee at Weston Christian Academy and was a founding officer of the PTF (Parent Teacher Fellowship) at WCA. She is a member of National Religious Broadcasters, Women in Christian Media, and the Florida Association of Broadcasters.

**Anne P. Sylvester**  
*Director*

Anne P. Sylvester is a retired Orthopedic Licensed Practical Nurse. Anne graduated from Columbia Preparatory School in Rochester, New York, while at the same time attending Eastman School of Music, where she taught ballet classes and won medals in swimming and diving. She then went on to continue her education at Sarah Lawrence College where she majored in Music Composition and Piano, with a minor in Psychology. At the age of thirty-nine she decided to go back to school and attended Rochester School of Practical Nursing where she became an Orthopedic Licensed Practical Nurse and worked in a hospital that dealt with long term illnesses.

**Mr. Ken Vaughn**  
*Director*

Mr. Kenneth Vaughn is the Operations Manager/Program Director at 90.3 WAFG, in Ft. Lauderdale, Florida. He had previously been the Operations Manager/Program Director at WRMB in Boynton Beach, Florida, for much of the past ten years, and has served the Lord in Christian radio for nineteen years. In addition to south Florida, he also has worked for Christian radio stations in Connecticut and Ohio. Mr. Vaughn and his wife, Teri, attend Covenant Centre International in Palm Beach Gardens.

**Mr. Tom Walker**  
*Director*

Mr. Tom Walker is Managing Director of Expressions of Joy! A Christian school for the performing arts in Deerfield Beach, Florida, an organization he co-founded in 2005. Mr. Walker has also served as a Financial Specialist at Wachovia Bank for the past fourteen years assisting individuals and organizations in managing assets and debt. His

earlier career includes executive recruitment, financial and business equipment sales and youth services. Mr. Walker has served as Secretary for the American Chamber of Christians in Business; Vice-President and founder of the Gold Coast Medical Group Management Association; President of the Institute of Management Accountants, Broward County Chapter; and Director of the Florida Atlantic University Alumni Association. Mr. Walker has attended Camino Real Community Church where he has served as usher, treasurer, and youth leader. He is currently a member of Boca Raton Community Church where he has served in the middle and high-school ministries. Mr. Walker holds a BA in Psychology from Florida Atlantic University and has participated in post-graduate programs at The University of Texas and Moody Bible Institute. Mr. Walker is a Registered Representative (Series 7) and a Florida Insurance Agent.

**Mr. Marvin Wilson**  
*Director*

Mr. Wilson is the *Graphic Arts Coordinator* for the City of Coconut Creek, and the *Forensic Artist* for the Coconut Creek Police Department. He is owner and president of Advantage Graphics Services, which specializes in logos and line art. Mr. Wilson has won many awards for logo designs among which are the logo and government seal for the City of Aventura, and the Coconut Creek Police patch. He is a certified volunteer firefighter for the City of Coconut Creek and also serves as a volunteer for Florida's Special Olympics. Mr. Wilson earned a Graphic and Commercial Art Advertising degree from Oakland Community College in Detroit, Michigan, and a B.A. in Christian Counseling from South Florida Bible College. He is currently pursuing a Master's degree in Counseling from South Florida Theological Seminary. Prior to his civilian activities, Mr. Wilson served in Viet Nam.

**Note:** Board members may rotate on and off the Board of Directors as stipulated in the Board's *By-Laws*. For the most current listing of board members, visit *South Florida Bible College & Theological Seminary's* web site at [www.sfbc.edu](http://www.sfbc.edu).

## **Administration**

**Joseph Guadagnino, Ph.D.**

*President & Chief Executive Officer*

**Mary A. Drabik, M.A., M.B.A.**

*Provost (Chief Academic Officer)*

*Office of the Provost*

*Ex-Officio Board Member*

**Carol Midkiff, A.A.**

*Chief Financial Officer*

*Office of Finance and Services*

*Ex-Officio Board Member*

**Tina Slaughter, A.A.**

*Registrar*

*Office of Finance and Services*

**Esa Autero, Th.M.**

*Dean of Faculty*

*Office of the Provost*

**Gary Rogers, Ph.D.**

*Dean, School of Behavioral Sciences*

*Office of the Provost*

**Tim Skinner, Th.M.**

*Librarian*

*Office of the Provost*

## **Faculty**

**Mr. Esa Autero**

*Instructor*

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